

**VILLAGE OF MATTAWAN
REGULAR COUNCIL MEETING**

MARCH 25, 2024

MINUTES

1. CALL TO ORDER @ 7:01 PM
2. PLEDGE OF ALLEGIANCE.
3. ATTENDANCE *Begeman, Cole, Daniel, Hedgspeth, McLean, Smith, Stuut*
OTHERS IN ATTENDANCE: *Manager McLean, Administrative Assistant Storm-
Artis, Attorney Graham*
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED

Pam Stermer, CFO for Mattawan Consolidated Schools presented information regarding the May 7th Bond Proposal. Discussion included future funding for upkeep of the proposed school and community pool, location of the pool, how the proposed pool will affect the possibility of a YMCA in Mattawan, the current agreement with KVCC for Mattawan School usage, and the accessibility of the pool to the community.

6. ADDITIONS TO AGENDA
President Cole added to the bills for a new total of \$24,695.97, added Old Business A Western Ave. Parking Request, added New Business C Police Department Staffing Discussion, added New Business D Income and Expense Statements, and added New Business E Bird Dog Rental Property.

7. APPROVAL OF THE AGENDA
Motion by McLean, supported to Stuut to approve the agenda as amended. All members voted in favor. Motion carried.

8. APPROVAL OF THE MINUTES OF MARCH 11, 2024
Motion by Begeman, supported by Stuut to approve the minutes of March 11, 2024. All members voted in favor. Motion carried.

9. BILLS TO BE APPROVED IN THE AMOUNT OF \$21,664.14
\$3,031.83
TOTAL \$24,695.97

Motion by Smith, supported by Hedgspeth to approve the bills in the amount of \$24,695.97. Roll call vote taken. All members voted in favor. Motion carried.

10. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM *None*

11. BOARD AND COMMITTEE REPORTS
 - A. FINANCE COMMITTEE – CHAIR STUUT
No meeting, no report
 - B. COMMUNICATIONS COMMITTEE – CHAIR COLE
No meeting, no report
 - C. DPW COMMITTEE – CHAIR SMITH
No meeting, no report
 - D. LAW ENFORCEMENT COMMITTEE – CHAIR DANIEL
No meeting, no report
 - E. PARKS & RECREATION COMMITTEE – CHAIR BEGEMAN
Meeting 3/13/24 – Chair Begeman explained the committee met with the DDA and discussed ideas for the park.
 - F. POLICY & PERSONNEL COMMITTEE – CHAIR HEDGSPETH
No meeting, no report
 - G. ZONING AND ORDINANCE COMMITTEE – CHAIR MCLEAN
No meeting, no report
 - H. PLANNING COMMISSION LIAISON REPORT – LIAISON STUUT
Meeting 3/20/2024 – Liaison Stuut stated the committee voted Yes to the Oak Town Centre to move forward with building apartments, if the ZBA approves the density variance request.
 - I. DDA COMMITTEE – CHAIR ROB BROOKS
No meeting, no report
 - J. KATS –
No meeting, no report

12. STAFF REPORTS
 - A. POLICE DEPARTMENT- *Chief Mansfield reported 74 complaints, 70 traffic stops, and 55 citations for the month. He is working on the LEIN updated standards and policies. He also had multiple meetings with county and municipal partners. A presentation on Fraud Prevention at the Antwerp Township Senior Services went well. There is continuous progress on bringing the evidence room into compliance with record retention requirements. He is continuing to prepare the budget for next fiscal year. MPD's current recruit is doing well and has received a lot of positive feedback. Use of Force statistics for the previous month were reported to the FBI.*

 - B. ATTORNEY REPORT – *Attorney Graham was present but did not have anything to report.*

13. OLD BUSINESS
 - A. WESTERN AVE. EVENT PARKING REQUEST

Chief Mansfield presented his findings and suggestions regarding the event parking request for Western Ave.

Motion by Smith, supported by Daniel to approve the request with the stipulations presented by Chief Mansfield. All members voted in favor. Motion carried.

14. NEW BUSINESS

A. SCHEDULE ZONING BOARD OF APPEALS FOR A VARIANCE REQUEST FROM OAK TOWN CENTRE FOR PROPERTY LOCATED AT 55040 NORTH MAIN

Motion by Smith, supported by Daniel to hold a ZBA meeting on April 22, 2024 to review the Oak Town Centre variance request. All members voted in favor. Motion carried.

B. REQUEST FOR POLICY & PERSONNEL COMMITTEE MEETING TO DISCUSS SECTION 3.00 OF POLICY MANUAL

Motion by Smith, supported by Stuut to hold a Policy and Personnel committee meeting to discuss section 3.00 of the Policy Manual. All members voted in favor. Motion carried.

C. POLICE STAFFING DISCUSSION

Request made by Manager McLean to discuss in closed session.

Motion by Begeman, supported by Hedgspeth to enter into closed session. Roll call vote taken. Begeman, Cole, Danile, Hedgspeth, McLean, and Stuut voted in favor. Smith voted against. Motion carried 8:25 PM.

Motion by Smith, supported by Stuut to move back to open session. All members voted in favor. Motion carried 8:52 PM.

Motion by Smith, supported by Hedgspeth to allow Chief Mansfield, under the guidance of Manager McLean, to make any and all necessary decisions regarding the staffing levels and schedules of currently employed officers to best fit the needs of the department and the Village.

D. INCOME AND EXPENSE STATEMENTS – *Member Smith stated the council had not received an Income and Expense Statement in 9 months. Manager McLean stated this would be provided to council.*

E. BIRD DOG PROPERTY – *Member Smith stated that Bird Dog was behind on payments for their rental property. Manager McLean informed council Bird Dog has been consistently behind on rent, and the Village office should not have to send multiple reminders to Bird Dog regarding these late payments. Discussion took place among council including possibility of eviction from the property, sending the past due to collections, and possible changes in the upcoming lease agreement regarding failure to pay and late charges.*

Motion by Smith, supported by McLean to send a letter to Bird Dog regarding the late payment of rent. All members voted in favor. Motion carried.

15. COMMUNICATIONS *None*

16. COMMENTS FROM VISITORS *None*

17. COMMENTS FROM COUNCIL

Member Daniel asked about the council packet delivery, and if the packets can be picked up from the office. Manager McLean stated that would be a possibility and the office would work on developing a process to accomplish this.

18. ADJOURNMENT @ **8:03 PM**

Motion by Smith, supported by Daniel to adjourn. All members voted in favor. Motion carried.