

**VILLAGE OF MATTAWAN
DDA MEETING**

APRIL 16, 2024

MINUTES

1. CALL TO ORDER @ 8:00 AM
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE: *Bringer, Brooks, Coy, Laughlin, Maxwell, Moyle, Penning, Reed*
ABSENT: *Cavanaugh, Cole, Roberts*
OTHERS PRESENT: *Engineer Woodhams, Manager McLean, Administrative Assistant Storm-Artis, Elizabeth Vaughn*
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA *None*
7. APPROVAL OF THE AGENDA *None*
8. APPROVAL OF THE MINUTES OF JANUARY 16, 2024 AND FEBRUARY 20, 2024
Chair Brooks tabled approval of the minutes of January 16, 2024 and February 20, 2024 next meeting May 21, 2024.
9. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEMS
10. OLD BUSINESS
 - A. SCULPTURE FOR FRONT STREET PEDESTAL - *Kelly VanderKley*
Manager McLean explained that the Attorney Graham was reviewing the contract, and that the council would need to approve before anything could move forward.
 - B. 2024 HOLIDAY EVENTS
Manager McLean stated Naylor would be out this week, week of April 17, 2024, to look over the park to provide an estimate for the Christmas decorations. Elizabeth Vaughn spoke about the schedule for the Christmas events including the Lions Club Carnival, the parade, and that Santa had been booked. Chair Brooks stated the issue of who would be Santa came up during the previous council meeting. There was some discussion regarding the who would be in charge of holiday events, as last year the DDA appointed a sub-committee that worked with the parks and rec. council committee to plan the village park events and parade for Christmas. Engineer Woodhams suggested the DDA present a request to council for the DDA to control the planning of the holiday events, including funding said events. More discussion took place to clarify what the DDA would propose to council.

Motion by Coy, supported by Reed to ask the council if they will allow the DDA to take full control of the planning and financial requirements of the Christmas and Memorial Day events. Roll call vote taken. All members voted in favor. Motion carried.

11. NEW BUSINESS

A. BUDGET

Manager McLean presented the current DDA budget numbers submitted to the council workshop. Discussion took place regarding the portable restroom, and looking at an alternative to building a permanent structure, such as a drop in place restroom that would connect to the water and sewer park connections. Engineer Woodhams explained that if the DDA decided later to move forward with a particular project that exceeded the allocated amount, a budget amendment could be submitted. Discussion regarding the current DDA account balance, the previously committed funds, and the possibility of investing the current cash balance into higher yield CD's. Manager McLean stated she would reach out to the accountants to determine if this is a viable option.

Motion by Moyle, supported by Brooks to adopt the budget as presented for submission to council for approval. All members voted in favor. Motion carried.

12. COMMUNICATIONS *None*

13. COMMENTS FROM VISITORS *None*

14. COMMENTS FROM MEMBERS *None*

15. ADJOURN @ **8:47 AM**