

**VILLAGE OF MATTAWAN
REGULAR COUNCIL MEETING**

MAY 28, 2024

MINUTES

1. CALL TO ORDER @ 7:08 PM
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE *Begeman, Cole, Daniel, Smith, Stuu*
ABSENT: *Hedgspeth, McLean (Motion and support to excuse both members was made during the ZBA meeting)*
OTHERS PRESENT: *Administrative Assistant Ranney-Holroyd, Administrative Assistant Storm-Artis*
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA
President Cole added to the bills in the amount of \$37,005.74 for a new total of \$112,238.97.
7. APPROVAL OF THE AGENDA
Motion by Smith, supported by Daniel to approve the agenda. All members voted in favor. Motion carried.
8. APPROVAL OF THE MINUTES FROM BUDGET WORKSHOP OF MAY 6, 2024
Motion by Smith, supported by Stuu to approve the minutes from the budget workshop of May 6, 2024. All members voted in favor. Motion carried.
9. APPROVAL OF THE MINUTES OF MAY 13, 2024
Motion by Smith, supported by Stuu to approve the minutes of May 13, 2024. All members voted in favor. Motion carried.
10. BILLS TO BE APPROVED IN THE AMOUNT OF \$75,233.23
\$37,005.74
Total: \$112,238.97
Motion by Begeman, supported by Stuu to approve the bills in the amount of \$112,238.97. Roll Call vote taken. All members voted in favor. Motion carried.
11. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM *None*

12. BOARD AND COMMITTEE REPORTS

A. FINANCE COMMITTEE – CHAIR STUUT

No meeting, no report

B. COMMUNICATIONS COMMITTEE – CHAIR COLE

No meeting, no report

C. DPW COMMITTEE – CHAIR SMITH

No meeting, no report

D. LAW ENFORCEMENT COMMITTEE – CHAIR DANIEL

No meeting, no report

E. PARKS & RECREATION COMMITTEE – CHAIR BEGEMAN

Meeting 5/16/2024 Committee discussed tree placement and park signage and enforcement. Comments included new pavilion and removal of shrubs.

Chair Begeman explained there was more information needed regarding the ordinance enforceability. Chief Mansfield stated he and Administrative Assistant Storm-Artis reviewed the ordinance and the wording on the fine for violation, was minimal. He further explained, many ordinances require a “Municipal Civil Infractions Bureau” and that per Manager McLean this bureau has not existed in the time she has been on council or as manager. Chief Mansfield spoke with Attorney Lewis, who acts as the Village’s prosecutor for Law enforcement matters (such as but not limited to tickets or misdemeanor offenses), and had been advised to have a review of the ordinances due to the outdated and contradictory nature, as many would not be prosecutable. Chief Mansfield further explained Attorney Lewis would proceed with prosecuting these types of violations on a case-by-case basis.

Discussion took place regarding getting estimates for ordinance review and possible revisions for the ordinance matter at hand.

Motion by Stuut, supported by Smith to send Ordinance 52 to Attorney Graham to rewrite as a misdemeanor. All members voted in favor. Motion carried.

F. POLICY & PERSONNEL COMMITTEE – CHAIR HEDGSPETH

No meeting, no report

G. ZONING AND ORDINANCE COMMITTEE – CHAIR MCLEAN

No meeting, no report

H. PLANNING COMMISSION LIAISON REPORT – LIAISON STUUT

Meeting 5/16/2024 Meeting immediately dismissed due to lack of quorum.

I. DDA COMMITTEE – CHAIR ROB BROOKS-absent

Meeting 5/21/2024 Discussion included the park statue sculpture, council decision on Memorial Day and Christmas events, planning of holiday events, and DDA Landscape Area bid approval.

President Cole spoke about the events at the DDA meeting. Item later on the agenda.

J. KATS –

No meeting, no report

13. STAFF REPORTS

- A. POLICE DEPARTMENT- *Chief Mansfield stated the statistics in his submitted report, including 82 monthly complaints, 13 patrol initiated complaints, 84 traffic stops, 45 citations, and 53 offenses. He had been working on Memorial Day activities (parade and car show), multiple meetings with county and municipal partners, reviewing departmental policies, selection for the upcoming fall police academy, and continuing to bring evidence room into compliance. An officer represented the department at a Crime Victim's Rights Fair, and the recruit has started field and post academy training. Chief Mansfield informed council that the Mattawan Police Department received the Lexipol Gold Award this year, moving up from Silver last year.*
- B. ENGINEER'S REPORT – *Engineer Woodhams-Not Present*
- C. ATTORNEY REPORT – *Attorney Graham -Not Present*

14. OLD BUSINESS *None*

15. NEW BUSINESS

- A. ADOPT RESOLUTION TO EXEMPT THE VILLAGE FOR THE PROVISIONS OF 2011 P.A. 152 FOR FISCAL YEAR 2024/2025
*Discussion took place regarding what this was for. Administrative Assistant Storm-Artis explained this is an annual opt-out of the requirement for the health insurance to comply with 2011 P.A 152 that mandates certain specifications set by the State of Michigan regarding municipal provided health insurance. President Cole read from the resolution—“Whereas by exempting itself under Section 8 of Act 152 for the calendar year 2025, the Village of Mattawan can avoid costs of litigation, avoid the expense of conducting a new open enrollment selection process allowing the Village of Mattawan to continue to make changes over time that yield significant reductions in health care costs in a manner that is fair to both taxpayers and employees.” Further discussion took place. **Motion by Stuut, supported by Begeman to adopt the resolution to exempt the village for the provisions of 2011 P.A. 152 for fiscal year 2024-2025. Roll call vote taken. All members voted in favor. Motion carried.***
- B. REQUEST FROM THE DDA TO ALLOW A REPRESENTATIVE FROM THE DDA TO BE CONSULTED DURING BID COMMUNICATIONS FOR ITEMS BEING PAID FOR WITH DDA FUNDS
Discussion took place regarding what was addressed at the DDA meeting in relation to the landscaping bid and not being sent to the DDA prior to approval by the village council. There was some questioning regarding if the representative to be consulted during the bid process must be a member of the DDA or if anyone that simply participated in a committee for the DDA would qualify. President Cole clarified it must be a member of the DDA.

Motion by Begeman, supported by Daniel to allow a representative from the DDA to be consulted during bid communications for items being paid for with DDA funds. Roll call vote taken. Begeman, Cole, Daniel, Stuut voted yes. Smith voted no. Motion carried.

16. COMMUNICATIONS

Village Workspace – Member Smith discussed the new business village workspace and that they had a grand opening last week. He stated he inquired regarding this property and spoke with Administrative Assistant Storm-Artis and that there were some questions regarding this new business. He inquired regarding if they had proper permits. President Cole stated that the village office was looking into the matter. Member Smith continued to press on if they had valid permitting. Administrative Assistant Storm-Artis and Administrative Assistant Ranney-Holroyd clarified regarding what steps had been taken, but that the content of conversations between Building Inspector Verleger, Manager McLean, and Village Workspace owners were unknown at the time of council meeting. Member Stuut also asked if they had verified anything with the village as far as types of businesses going into the space, when they took over ownership, and how long the office had known about the business change. Administrative Assistant Ranney-Holroyd clarified the ownership had changed over about 2 months ago, and the office only found out about this change through a water billing change. Further discussion took place.

Motion by Smith, supported by Stuut to give Village workspace 10 days to comply with permit submission and associated ordinances. All members voted in favor. Motion carried.

Due to Manager McLean currently being on vacation, President Cole directed Administrative Assistant Storm-Artis to contact Village Workspace on Wednesday May 29, 2024 to inform them of the action taken by council and give them information on ordinance and permit compliance.

17. COMMENTS FROM VISITORS *None*

18. COMMENTS FROM COUNCIL *None*

19. ADJOURNMENT @ **7:40 PM**

Motion by Begeman, supported by Smith to adjourn. All members voted in favor. Motion carried.