

**VILLAGE OF MATTAWAN  
REGULAR COUNCIL MEETING**

**JULY 22, 2024**

**AGENDA**

1. CALL TO ORDER @ **7:00 PM**
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA
7. APPROVAL OF THE AGENDA
8. APPROVAL OF THE MINUTES OF **JULY 8, 2024**
9. BILLS TO BE APPROVED IN THE AMOUNT OF **\$72,362.66**
10. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM
11. BOARD AND COMMITTEE REPORTS
  - A. FINANCE COMMITTEE – CHAIR STUUT  
*Meeting 7/10/24*
  - B. COMMUNICATIONS COMMITTEE – CHAIR COLE  
*No meeting, no report*
  - C. DPW COMMITTEE – CHAIR SMITH  
*Meeting 7/9/24*
  - D. LAW ENFORCEMENT COMMITTEE – CHAIR DANIEL  
*No meeting, no report*
  - E. PARKS & RECREATION COMMITTEE – CHAIR BEGEMAN  
*No meeting, no report*
  - F. POLICY & PERSONNEL COMMITTEE – CHAIR HEDGSPETH  
*Meeting 7/22/2024*
  - G. ZONING AND ORDINANCE COMITMTEE – CHAIR MCLEAN  
*No meeting, no report*
  - H. PLANNING COMMISSION LIAISON REPORT – LIAISON STUUT  
*No meeting, no report*

I. DDA COMMITTEE – CHAIR ROB BROOKS

*No meeting, no report*

J. KATS –

*No meeting, no report*

12. STAFF REPORTS

A. POLICE DEPARTMENT- *Chief Mansfield*

B. ENGINEER’S REPORT – *Engineer Woodhams*

C. ATTORNEY’S REPORT – *Attorney Graham*

13. OLD BUSINESS

A. MATTAWAN CHIROPRACTIC WATER/SEWER BILL RELIEF REQUEST-*Finance Committee is recommending 3-0 to grant sewer relief in the amount of \$445.40*

B. DAVE BALLINGER WATER/SEWER BILL RELIEF REQUEST-*Finance Committee is recommending 3-0 to grant sewer relief in the amounts of \$55.96 for June and \$78.59 for July bill.*

C. BUILDING INSPECTOR INVOICE-*Finance Committee is recommending 3-0 to pay \$9,379.53 and request supporting documents for payment of the rest, also send a copy of the inspector’s inspection % scale.*

D. APPROVE \$8,204.40 CRACK FILL ROAD ADD-ONS TO ASPHALT RESTORATION BID

E. PROPOSAL OF CHANGES TO POLICY SECTION 6 – *Meeting will be held on 7/22/2024 at 6pm prior to council meeting*

14. NEW BUSINESS

A. REQUEST FOR PROPOSAL FOR FRONT AVE PROPERTIES OWNED BY VILLAGE - *DPW Committee would like council to consider an RFP for properties that the Village owns on Front Ave. with local realtors*

15. COMMUNICATIONS

16. COMMENTS FROM VISITORS

17. COMMENTS FROM COUNCIL

REQUEST FOR CLOSED SESSION FOR DISCUSSION OF A PERSONEL ITEM

18. ADJOURNMENT @

**VILLAGE OF MATTAWAN  
REGULAR COUNCIL MEETING**

**JULY 8, 2024**

**MINUTES**

1. CALL TO ORDER @ 7:00 PM
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE: ***Begeman, Cole, Daniel, McLean, Smith, Stuut***  
ABSENT: ***Hedgspeth***  
OTHER IN ATTENDANCE: *Manager McLean, Superintendent Anthony, Engineer Woodhams, Administrative Assistant Storm-Artis*  
***Motion by Cole, supported by Stuut to excuse Hedgspeth. All members voted in favor. Motion Carried.***
4. WELCOME TO PUBLIC
5. ANNOUNCEMENT OF MEETING BEING RECORDED
6. ADDITIONS TO AGENDA  
*President Cole added \$13,070.09 to the bills for a new total of \$70,446.84, New Business E Proposal of Changes to Policy Section 6, New Business F Water/Sewer Relief Request From David Ballinger, and New Business G Police Union.*
7. APPROVAL OF THE AGENDA  
***Motion by Smith, supported by Stuut to approve the agenda as amended. All members voted in favor. Motion carried.***
8. APPROVAL OF THE MINUTES OF **JUNE 24, 2024**  
***Motion by Begeman, supported by Stuut to approve the minutes of June 24, 2024. All members voted in favor. Motion carried.***
9. BILLS TO BE APPROVED IN THE AMOUNT OF **\$57,376.75**  
**\$13,070.09**  
**Total \$70,446.84**  
***Motion by Stuut, supported by McLean to approve the bills in the amount of \$70,446.84. Roll Call vote taken. All members voted in favor. Motion carried.***
10. LIMITED PUBLIC COMMENT ON ANY AGENDA ITEM *None*
11. BOARD AND COMMITTEE REPORTS
  - A. FINANCE COMMITTEE – CHAIR STUUT  
***No meeting, no report***



- B. COMMUNICATIONS COMMITTEE – CHAIR COLE  
*No meeting, no report*
- C. DPW COMMITTEE – CHAIR SMITH  
*No meeting, no report*
- D. LAW ENFORCEMENT COMMITTEE – CHAIR DANIEL  
*No meeting, no report*
- E. PARKS & RECREATION COMMITTEE – CHAIR BEGEMAN
- F. *No meeting, no report*
- G. POLICY & PERSONNEL COMMITTEE – CHAIR HEDGSPETH  
*No meeting, no report*
- H. ZONING AND ORDINANCE COMMITTEE – CHAIR MCLEAN  
*No meeting, no report*
- I. PLANNING COMMISSION LIAISON REPORT – LIAISON STUUT  
*No meeting, no report*
- J. DDA COMMITTEE – CHAIR ROB BROOKS  
*Meeting 6/27/2024 President Cole stated the DDA signed a contract with an artist for the park sculpture, and invested funds into a CD with higher interest return.*
- K. KATS –  
*No meeting, no report*

12. STAFF REPORTS

- A. DEPARTMENT OF PUBLIC WORKS- *Superintendent Anthony informed council that DPW had been busy with lots of roadside mowing and trimming. With the recent storms there was excessive amounts of brush during the monthly brush/bag clean up that needed two days to complete with 3 to 4 people working on pick up and the fallen tree in the park was taken care of. He spoke about the completion of the 2” water tap installation for West Point Hills. He also explained The Bob-O-Link drain system was being updated but due to the upcoming Village projects, the upgrades can be completed during those projects instead of immediately. Superintendent Anthony spoke about the newest DPW hire (Tim) passing his certifications so now all the DPW employees are certified and can expand their certifications to higher levels going forward.*
- B. ENGINEER’S REPORT – *Engineer Woodhams spoke about holding pre-construction meeting and signing the bonds for the Watermain project. The Village wants to set a community meeting to inform residents about the project and what will be accomplished this year and next. The area next to Bird Dog containing the “bubble/dome” seating will need to be removed due to construction on that parcel. Manager McLean stated she had spoken to Bird Dog regarding these requirements of removal and timeframes for this construction to be completed. Engineer Woodhams explained that due to UDSA regulations, project construction materials must be stored in the municipality of the project and he was working with Superintendent Anthony on finding appropriate storage locations. He also stated the Ryan Road project would be started by end of July and chip sealing would be done in August. Manager McLean asked about dates so the Village Office could inform the residents in that area regarding the construction timeframe.*

C. ATTORNEY'S REPORT – *Attorney Graham Not Present*

13. OLD BUSINESS

A. POLICE TUITION AGREEMENT

*Manager McLean spoke about her conversation with former recruit, but wanted a decision from council on the exact amount to be repaid. Discussion took place regarding the initially presented amounts including payroll costs being repaid.*

***Motion by Smith, supported by McLean to have the former employee repay \$43,111.59. Roll call vote taken. Daniel, McLean, and Smith voted in favor, Begeman, Cole, and Stuut voted no. Motion failed.***

*Further discussion took place.*

***Motion by Stuut to have the former employee repay \$18,248.46. Motion died due to lack of support.***

*Further discussion took place.*

***Motion by Begeman, supported by Daniel to have the former employee repay 50% of the wages, \$4,000.00 in deductible, and \$14,248.46 in education and supply expenses for a total of \$30,680.02. Roll call vote taken. Begeman, Cole, Daniel, McLean, and Smith voted in favor. Stuut voted no. Motion carried.***

14. NEW BUSINESS

A. APPROVE ADVANCE PAYMENT OF THE DESIGN PHASE ESTIMATE IN THE AMOUNT OF \$83,006.00 AND OBTAIN VILLAGE OF MATTAWAN COI FOR PROJECT

*Superintendent Anthony explained that this payment was required to begin the Amtrak project. Discussion included what the COI is, Certificate of Insurance, and where the money was budgeted from.*

***Motion by Stuut, supported by McLean to approve the advance payment of \$83,006.00 for the design phase and get Certificate of Insurance for the Amtrak bridge project. Roll call vote taken. Begeman, Cole, Daniel, McLean, Stuut voted yes. Smith voted no. Motion carried.***

B. DECLARE LIFT STATION #2 PROJECT AN EMERGENCY TO EXPEDITE HIRING A CONTRACTOR

*Superintendent Anthony explained the lift station was currently running on by-pass systems. He requested this project be designated an emergency to start this project earlier, as it was budgeted for and planned to commence later in fiscal year.*

***Motion by Cole, supported by Smith to declare the Lift Station #2 project an emergency. All members voted in favor. Motion carried.***

C. BUILDING INSPECTOR INVOICE ISSUES-requesting to be sent to Finance Committee

***Motion by Smith, supported by Stuut to send to Finance Committee. All members voted in favor. Motion carried.***

D. APPROVE NEW COMPUTERS FOR VILLAGE OFFICES- *\$10,000 was budgeted for 4 computers*  
***Motion by Smith, supported by Begeman to approve the purchase of new computers for the Village office for \$6,878.00. All members voted in favor. Motion carried.***

E. PROPOSAL OF CHANGES TO POLICY SECTION 6

*Discussion took place regarding how these changes would apply to the current employees and new hires. Superintendent Anthony questioned how it would affect the current fiscal liability.*

***Motion by Begeman, supported by Smith to approve the proposed changes to Policy Section 6. Roll call vote taken. Begeman, Cole, Daniel, and StuuT voted in favor. McLean and Smith voted no. Motion failed as it did not meet a super majority for the expenditure of funds.***

*Further Discussion took place.*

***Motion by StuuT, supported by Begeman to table until next meeting. Roll call vote taken. StuuT voted in favor. Begeman, Cole, Daniel, McLean, and Smith voted no. Motion failed.***

*Further discussion took place.*

***Motion by McLean, supported by Smith to send to Policy and Personnel Committee. Voice vote taken. Begeman, Cole, Daniel, McLean, and Smith voted in favor. StuuT voted no. Motion carried.***

F. REQUEST FOR WATER/SEWER RELIEF FROM DAVE BALLINGER

***Motion by Daniel, supported by StuuT to sent request to DPW Committee for review. All members voted in favor. Motion carried.***

G. POLICE UNION VOLUNTARY RECOGNITION OF BARGAINING AGENT

*Manager McLean explained that the officers had expressed interest to POLC (Police Officers Labor Council) to organize a union for the department. She explained that Attorney Graham advised not to voluntarily recognize the union.*

***Motion by Daniel, supported by Begeman not to voluntarily recognize the POLC as the exclusive bargaining agent. Roll call vote taken. All members voted in favor. Motion carried.***

15. COMMUNICATIONS

VAN BUREN CONSERVATION DISTRICT JUNE 2024 PROGRAMS REPORT

President Cole stated members could review this information.

16. COMMENTS FROM VISITORS

*Superintendent Anthony stated Bird Dog had wanted to discuss their dumpster, a possibility of a "business district" dumpster that would be used by multiple businesses in the Historic Business District and paid for by the DDA. He asked that the issue be sent to the DPW Committee. Discussion took place including where this would be located and how many businesses could actually take advantage of the proposed dumpster.*

***Motion by Daniel, supported by Stuit to send to DPW Committee. Voice vote taken. Begeman, Cole, Daniel, McLean, Stuit voted in favor. Smith voted no.***

17. COMMENTS FROM COUNCIL *None*

18. ADJOURNMENT @ **8:12 PM**

***Motion by Smith, supported by Begeman to adjourn. All members voted in favor. Motion carried.***

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/17/2024 AP Trx #: 26008	AP	Amazon Capital Services Capital Outlay Vnd: 1612 Invoice: 1GNP-QLFT-49G4 Expected Check Run: 07/22/2024	Invoice: 1GNP-QLFT-49G4 Ref#: 15890 (Double Pistol Mag Pouch, Shoe Laces) 101-301-97000 101-000-20200	36.58	36.58
07/17/2024 AP Trx #: 26009	AP	Amazon Capital Services Equip. Repair/Maint. Vnd: 1612 Invoice: 1QNY-T4RT-9KMW Expected Check Run: 07/22/2024	Invoice: 1QNY-T4RT-9KMW Ref#: 15891 (Village Hall AED Battery Replacemen) 101-215-77800 101-000-20200	189.00	189.00
06/30/2024 AP Trx #: 26010	AP	Amazon Capital Services Capital Outlay Vnd: 1612 Invoice: 177D-9CHF-7MFT Expected Check Run: 07/22/2024	Invoice: 177D-9CHF-7MFT Ref#: 15892 (Traffic Cones) 101-301-97000 101-000-20200	328.95	328.95
07/18/2024 AP Trx #: 26011	AP	Amazon Capital Services Capital Outlay Vnd: 1612 Invoice: 1RNX-4NML-VXJY Expected Check Run: 07/22/2024	Invoice: 1RNX-4NML-VXJY Ref#: 15929 (Flashlight Pouch) 101-301-97000 101-000-20200	47.80	47.80
07/19/2024 AP Trx #: 26012	AP	Amazon Capital Services Office Supplies Vnd: 1612 Invoice: 1LXC-KVGJ-C3NH Expected Check Run: 07/22/2024	Invoice: 1LXC-KVGJ-C3NH Ref#: 15934 (Monitor Stands, Dry Erase Markers) 101-215-72600 101-000-20200	58.55	58.55
07/18/2024 AP Trx #: 26013	AP	Anthony, Tom Educ./Training Education/Training Vnd: 0544 Invoice: 59651894517 Vnd: 0544 Invoice: 59651894517 Expected Check Run: 07/22/2024	Invoice: 59651894517 Ref#: 15933 (Reach Conference Flight Reimbursement) 590-551-96000 591-551-96000 590-000-20200 591-000-20200	225.48 225.48	225.48 225.48
				<u>450.96</u>	<u>450.96</u>

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/18/2024	AP	Blades Group LLC	Invoice: 18045430 Ref#: 15932 (Rock Asphalt)		
AP Trx #: 26014		Opererating Supplies	203-463-72600	2,034.00	
		Vnd: 1626 Invoice: 18045430	203-000-20200		2,034.00
		Expected Check Run: 07/22/2024			
07/16/2024	AP	Blue Cross Blue Shield of Mich	Invoice: 007015344 Aug24 Ref#: 15887(Health and Dental Insurance 8/1/24		
AP Trx #: 26015		Hlth/Dental/Vision Ins	202-172-71900	284.84	
		Hlth/Dental/Vision Ins	203-172-71900	170.90	
		Health/Dental/Vision Ins	590-551-71900	759.57	
		Health/Dental/Vision Ins	591-551-71900	759.57	
		Health/Dental/Vision Ins	101-215-71900	1,822.98	
		Health/Dental/Vision Ins	101-751-71900	296.57	
		Health/Dental/Vision Ins	203-478-71900	95.21	
		Health/Dental/Vision Ins	591-552-71900	1,536.36	
		Health/Dental/Vision Ins	661-891-71900	194.07	
		Health/Dental/Vision Ins	590-553-71900	0.81	
		Health/Dental/Vision Ins	202-463-71900	436.76	
		Health/Dental/Vision Ins	202-478-71900	136.54	
		Health/Dental/Vision Ins	101-265-71900	215.14	
		Health/Dental/Vision Ins	591-553-71900	25.93	
		Health/Dental/Vision Ins	590-552-71900	645.82	
		Health/Dental/Vision Ins	101-441-71900	248.77	
		Health/Dental/Vision Ins	203-463-71900	219.60	
		Health/Dental/Vision Ins	101-301-71900		1,291.01
		Vnd: 1137 Invoice: 007015344 Aug24	202-000-20200		858.14
		Vnd: 1137 Invoice: 007015344 Aug24	203-000-20200		485.71
		Vnd: 1137 Invoice: 007015344 Aug24	590-000-20200		1,406.20
		Vnd: 1137 Invoice: 007015344 Aug24	591-000-20200		2,321.86
		Vnd: 1137 Invoice: 007015344 Aug24	101-000-20200		1,292.45
		Vnd: 1137 Invoice: 007015344 Aug24	661-000-20200		194.07
		Expected Check Run: 07/22/2024			
07/16/2024	AP	Blue Cross Blue Shield of Mich	Invoice: 007015344 Aug24EE Ref#: 15888(Health & Dental Insurance EE 8/1		
AP Trx #: 26016		Health Insurance	101-000-23500	920.68	
		Vnd: 1137 Invoice: 007015344 Aug24EE	101-000-20200		920.68
		Expected Check Run: 07/22/2024			

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/17/2024	AP	CINTAS			
AP Trx #: 26017			Invoice: 4198606560 Ref#: 15893 (Mats and Pants 7/11/24)		
		Uniform allowance	591-552-76800	45.11	
		Uniform allowance	590-552-76800	45.11	
		Contractual Services	101-265-81800	135.31	
		Vnd: 1226 Invoice: 4198606560			45.11
		Vnd: 1226 Invoice: 4198606560			45.11
		Vnd: 1226 Invoice: 4198606560			135.31
		Expected Check Run: 07/22/2024		225.53	225.53
07/18/2024	AP	CINTAS			
AP Trx #: 26018			Invoice: 4199274753 Ref#: 15931 (Mats and Pants 7/18/24)		
		Uniform allowance	591-552-76800	45.11	
		Uniform allowance	590-552-76800	45.11	
		Contractual Services	101-265-81800	135.31	
		Vnd: 1226 Invoice: 4199274753			45.11
		Vnd: 1226 Invoice: 4199274753			45.11
		Vnd: 1226 Invoice: 4199274753			135.31
		Expected Check Run: 07/22/2024		225.53	225.53
07/19/2024	AP	Civica Engineering PLLC			
AP Trx #: 26019			Invoice: 1001-1 May-July24 Ref#: 15941 (Amtrak, Ryan Road, Main&McGillen		
		Contractual	202-463-81800	540.00	
		Seal Coat Ryan	203-451-81820	720.00	
		Site Plan/Eng. Fees	101-400-82000	360.00	
		Lift Station #2	590-554-97700	6,120.00	
		Vnd: 1190 Invoice: 1001-1 May-July24			540.00
		Vnd: 1190 Invoice: 1001-1 May-July24			720.00
		Vnd: 1190 Invoice: 1001-1 May-July24			360.00
		Vnd: 1190 Invoice: 1001-1 May-July24			6,120.00
		Expected Check Run: 07/22/2024		7,740.00	7,740.00
07/19/2024	AP	Civica Engineering PLLC			
AP Trx #: 26020			Invoice: 1001-26 July24 Ref#: 15942 (USDA Rural Development Watermain Co		
		WATER MAIN	591-554-81850	10,500.00	
		Vnd: 1190 Invoice: 1001-26 July24			10,500.00
		Expected Check Run: 07/22/2024		10,500.00	10,500.00
07/19/2024	AP	Diamond Handyman LLC			
AP Trx #: 26021			Invoice: June/July 2024 Ref#: 15936 (Building Inspections through 7/18/2		
		Bldg./Elect/Mech. Inspector	101-380-80200	2,033.00	
		Vnd: 1663 Invoice: June/July 2024			2,033.00
		Expected Check Run: 07/22/2024		2,033.00	2,033.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/17/2024	AP	Elhorn Engineering Co	Invoice: 302897 Ref#: 15894 (Pump Repair Labor, Repair Kit, Retrofit)		
AP Trx #: 26022		Arsenic Removal Program	591-552-81820	1,583.84	1,583.84
		Vnd: 0962 Invoice: 302897	591-000-20200		
		Expected Check Run: 07/22/2024		<u>1,583.84</u>	<u>1,583.84</u>
07/17/2024	AP	Etna Supply Company	Invoice: S105744509.002 Ref#: 15895 (DI Pipe 6x0 10-1/2" FLG)		
AP Trx #: 26023		Equipment Repair/Maint.	590-552-78100	415.00	415.00
		Vnd: 0018 Invoice: S105744509.002	590-000-20200		
		Expected Check Run: 07/22/2024		<u>415.00</u>	<u>415.00</u>
07/17/2024	AP	Holland Dept of Public Safety	Invoice: 5803 Ref#: 15896 (FTO Supervision)		
AP Trx #: 26024		Education	101-301-96000	200.00	200.00
		Vnd: 0633 Invoice: 5803	101-000-20200		
		Expected Check Run: 07/22/2024		<u>200.00</u>	<u>200.00</u>
07/17/2024	AP	IACP/ International Assoc. of C O P	Invoice: 2905 Ref#: 15897 (IACP 2024 Annual Conference and Exhibit)		
AP Trx #: 26025		Education	101-301-96000	445.00	445.00
		Vnd: 1426 Invoice: 2905	101-000-20200		
		Expected Check Run: 07/22/2024		<u>445.00</u>	<u>445.00</u>
07/17/2024	AP	J.C. & Sons, Inc	Invoice: 7/8/24 Ref#: 15898 (Tree Removal Park Storm Damage 7/8/24)		
AP Trx #: 26026		Contractual Serv.	101-751-81800	2,900.00	2,900.00
		Vnd: 1268 Invoice: 7/8/24	101-000-20200		
		Expected Check Run: 07/22/2024		<u>2,900.00</u>	<u>2,900.00</u>
07/17/2024	AP	Jeremy Mansfield	Invoice: 2RQN67 Ref#: 15899 (IACP Conference Flight Reimbursement)		
AP Trx #: 26027		Education	101-301-96000	635.96	635.96
		Vnd: 1331 Invoice: 2RQN67	101-000-20200		
		Expected Check Run: 07/22/2024		<u>635.96</u>	<u>635.96</u>



Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/17/2024 AP Trx #: 26028	AP	Justice Fence Co Contractual Vnd: 1588 Invoice: 7/16/24 DownPayment	Invoice: 7/16/24 DownPayment Ref#: 15900(Fence Repair 57477 Murray Down 203-463-81800 203-000-20200	323.74	323.74
Expected Check Run: 07/22/2024					
07/17/2024 AP Trx #: 26029	AP	Metronet Communication Telephone Vnd: 1573 Invoice: 1905925 July24 Vnd: 1573 Invoice: 1905925 July24	Invoice: 1905925 July24 Ref#: 15901(Internet 7/1/24-7/31/24) 591-552-85000 101-215-85300 591-000-20200 101-000-20200	376.13 476.12	376.13 476.12
Expected Check Run: 07/22/2024					
06/30/2024 AP Trx #: 26030	AP	MiChigan Municipal League-T Due/Mmbrshps/Sbscrptns Vnd: 1021 Invoice: 0000946 24-25	Invoice: 0000946 24-25 Ref#: 15902(MML Membership Renewal 7/1/24-6/30/2 101-215-95800 101-000-20200	1,833.00	1,833.00
Expected Check Run: 07/22/2024					
07/19/2024 AP Trx #: 26031	AP	Midwest Energy & Communications Street Lights Electric/Gas/Utilities Electric/Gas/Utilities Utilities - DPW Building Vnd: 0022 Invoice: 581 June24 Vnd: 0022 Invoice: 581 June24 Vnd: 0022 Invoice: 581 June24 Vnd: 0022 Invoice: 581 June24	Invoice: 581 June24 Ref#: 15937(Electric-25th St Well & Lift, Antwerp, 101-441-92600 590-552-92100 591-552-92100 661-892-92100 101-000-20200 590-000-20200 591-000-20200 661-000-20200	164.98 5,512.66 3,435.71 314.91	164.98 5,512.66 3,435.71 314.91
Expected Check Run: 07/22/2024					
07/19/2024 AP Trx #: 26032	AP	Midwest Energy & Communications Utilities - DPW Building Vnd: 0022 Invoice: 888004348 Aug24	Invoice: 888004348 Aug24 Ref#: 15938(Phone & Data-Freedom Ln Office 8/8 661-892-92100 661-000-20200	315.20	315.20
Expected Check Run: 07/22/2024					
Expected Check Run: 07/22/2024				9,428.26	9,428.26
Expected Check Run: 07/22/2024				315.20	315.20
Expected Check Run: 07/22/2024				315.20	315.20

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/19/2024 AP Trx #: 26033	AP	Midwest Energy & Communications Invoice: 888045841 Aug24 Ref#: 15939(Data-25th St. Lift Station 8/8/24- Electric/Gas/Utilities Vnd: 0022 Invoice: 888045841 Aug24 591-552-92100 591-000-20200 Expected Check Run: 07/22/2024		70.00	70.00
07/19/2024 AP Trx #: 26034	AP	Midwest Energy & Communications Invoice: 888045842 Aug24 Ref#: 15940(Data-French Water Tower 8/8/24-9/7 Electric/Gas/Utilities Vnd: 0022 Invoice: 888045842 Aug24 591-552-92100 591-000-20200 Expected Check Run: 07/22/2024		70.00	70.00
06/30/2024 AP Trx #: 26035	AP	Neil's Hardware #3632 Invoice: 003332/1 Ref#: 15903(Hex Nuts, Flat Washer, Lock Washers, Hex) Supplies Vnd: 1182 Invoice: 003332/1 590-551-72600 590-000-20200 Expected Check Run: 07/22/2024		152.93	152.93
06/30/2024 AP Trx #: 26036	AP	Neil's Hardware #3632 Invoice: 003350/1 Ref#: 15904(2-Cycle Oil) Supplies Vnd: 1182 Invoice: 003350/1 661-891-72600 661-000-20200 Expected Check Run: 07/22/2024		14.95	14.95
06/30/2024 AP Trx #: 26037	AP	Neil's Hardware #3632 Invoice: 003374/1 Ref#: 15905(Mapp Pro Fuel, Hitch Pin) Supplies Vnd: 1182 Invoice: 003374/1 661-891-72600 661-000-20200 Expected Check Run: 07/22/2024		27.48	27.48
06/30/2024 AP Trx #: 26038	AP	Neil's Hardware #3632 Invoice: 003397/1 Ref#: 15906(Rear Light Right, Rear Light Left, Misc.) Supplies Vnd: 1182 Invoice: 003397/1 661-891-72600 661-000-20200 Expected Check Run: 07/22/2024		20.54	20.54

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/30/2024 AP Trx #: 26039	AP	Neil's Hardware #3632 Supplies Vnd: 1182 Invoice: 003413/1 Expected Check Run: 07/22/2024	Invoice: 003413/1 Ref#: 15907(Bonded Wire, Electrical Tape, Butt Splic) 661-891-72600 661-000-20200	35.44	35.44
06/30/2024 AP Trx #: 26040	AP	Neil's Hardware #3632 Supplies Vnd: 1182 Invoice: 003418/1 Expected Check Run: 07/22/2024	Invoice: 003418/1 Ref#: 15908(Slotted Screwdriver) 661-891-72600 661-000-20200	5.99	5.99
06/30/2024 AP Trx #: 26041	AP	Neil's Hardware #3632 Supplies Vnd: 1182 Invoice: 003427/1 Expected Check Run: 07/22/2024	Invoice: 003427/1 Ref#: 15909(PVC Pipe, Flexible Coupling) 661-891-72600 661-000-20200	54.49	54.49
06/30/2024 AP Trx #: 26042	AP	Neil's Hardware #3632 Operating Supplies Vnd: 1182 Invoice: 003479/1 Expected Check Run: 07/22/2024	Invoice: 003479/1 Ref#: 15910(Steel Wheelbarrow) 591-552-72600 591-000-20200	139.99	139.99
06/30/2024 AP Trx #: 26043	AP	Neil's Hardware #3632 Operating Supplies Vnd: 1182 Invoice: 003483/1 Expected Check Run: 07/22/2024	Invoice: 003483/1 Ref#: 15911(Poly Wheelbarrow) 591-552-72600 591-000-20200	149.99	149.99
06/30/2024 AP Trx #: 26044	AP	Neil's Hardware #3632 Operating Supplies Vnd: 1182 Invoice: 003503/1 Expected Check Run: 07/22/2024	Invoice: 003503/1 Ref#: 15912(6x1-1/4 PH All Purp 1#) 591-552-72600 591-000-20200	5.19	5.19

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/30/2024 AP Trx #: 26045	AP	Neil's Hardware #3632 Operating Supplies Vnd: 1182 Invoice: 003504/1 Expected Check Run: 07/22/2024	Invoice: 003504/1 Ref#: 15913(Close Galv Nipple, Pint Thread Sealant) 591-552-72600 591-000-20200	14.28	14.28
06/30/2024 AP Trx #: 26046	AP	Neil's Hardware #3632 Operating Supplies Vnd: 1182 Invoice: 003517/1 Expected Check Run: 07/22/2024	Invoice: 003517/1 Ref#: 15914(Nut Drivers) 591-552-72600 591-000-20200	15.18	15.18
06/30/2024 AP Trx #: 26047	AP	Neil's Hardware #3632 Supplies Vnd: 1182 Invoice: 003542/1 Expected Check Run: 07/22/2024	Invoice: 003542/1 Ref#: 15915(Yellow Duct Tape) 590-551-72600 590-000-20200	25.98	25.98
07/18/2024 AP Trx #: 26048	AP	Office Depot Office Supplies Vnd: 0108 Invoice: 6011568517657144Jn24 Expected Check Run: 07/22/2024	Invoice: 6011568517657144Jn24 Ref#: 15930(Folders, Paper, Calculator Ta 101-215-72600 101-000-20200	59.57	59.57
07/17/2024 AP Trx #: 26049	AP	Preferred Printing Office Supplies Vnd: 1386 Invoice: 35227 Expected Check Run: 07/22/2024	Invoice: 35227 Ref#: 15916(Approved and Not Approved Labels) 101-215-72600 101-000-20200	130.50	130.50
07/17/2024 AP Trx #: 26050	AP	Rathco Safety Supply Signs Vnd: 0036 Invoice: 182137 Expected Check Run: 07/22/2024	Invoice: 182137 Ref#: 15917(Alum Signs Blk/Ylw Right and Left) 203-480-72800 203-000-20200	40.00	40.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/30/2024	AP	ROSE Pest Solutions	Invoice: 120652210 Ref#: 15918(Pest Control 6/24/24)		
AP Trx #: 26051		Contractual Services	101-265-81800	53.00	53.00
		Vnd: 0977 Invoice: 120652210	101-000-20200		
		Expected Check Run: 07/22/2024		53.00	53.00
07/19/2024	AP	SCOTT GRAHAM, PLLC	Invoice: 2000-005 10909 USDA Ref#: 15935(Legal Services USDA Watermain		
AP Trx #: 26052		WATER MAIN	591-554-81850	9,212.50	9,212.50
		Vnd: 1059 Invoice: 2000-005 10909 USDA	591-000-20200		
		Expected Check Run: 07/22/2024		9,212.50	9,212.50
07/17/2024	AP	Share Corporation	Invoice: 274394 Ref#: 15919(Vegetation Control, Glass Cleaner, Summe)		
AP Trx #: 26053		Supplies	661-891-72600	545.03	545.03
		Vnd: 1093 Invoice: 274394	661-000-20200		
		Expected Check Run: 07/22/2024		545.03	545.03
07/17/2024	AP	Southwest Plumbing Inspections	Invoice: July 11 2024 Ref#: 15920(Plumbing Inspection 7/11/24)		
AP Trx #: 26054		Plumbing Inspector	101-380-80100	2,560.50	2,560.50
		Vnd: 0981 Invoice: July 11 2024	101-000-20200		
		Expected Check Run: 07/22/2024		2,560.50	2,560.50
07/18/2024	AP	State Industrial Products	Invoice: 903421858 Ref#: 15928(*CA 9/11/24 Sewer Forcemain Treatment)		
AP Trx #: 26055		Contractual	590-552-81900	1,349.92	1,349.92
		Vnd: 1599 Invoice: 903421858	590-000-20200		
		Expected Check Run: 07/22/2024		1,349.92	1,349.92
07/17/2024	AP	Touchtone Communications	Invoice: 3394503 Ref#: 15921(Long Distance 6/1/24-6/30/24)		
AP Trx #: 26056		Telephone	101-215-85300	31.68	31.68
		Vnd: 1165 Invoice: 3394503	101-000-20200		
		Expected Check Run: 07/22/2024		31.68	31.68

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/17/2024	AP	UNUM Life Insurance Company	Invoice: 0150183-001 1 Aug24 Ref#: 15889(Life/AD&D/Disability Insurance		
AP Trx #: 26057		Disability/Life/AD&D Ins	101-215-72000	128.52	
		Disability/Life/AD&D Ins	101-265-72000	19.65	
		Disability/Life/AD&D Ins	101-301-72000	184.18	
		Disability/Life/AD&D Ins	101-441-72000	22.69	
		Disability/Life/AD&D Ins	101-751-72000	27.13	
		Disability/Life/AD&D Ins	202-172-72000	20.06	
		Disability/Life/AD&D Ins	202-463-72000	39.88	
		Disability/Life/AD&D Ins	202-478-72000	12.50	
		Disability/Life/AD&D Ins	203-172-72000	12.09	
		Disability/Life/AD&D Ins	203-463-72000	20.06	
		Disability/Life/AD&D Ins	203-478-72000	8.72	
		Disability/Life/AD&D Ins	590-551-72000	53.61	
		Disability/Life/AD&D Ins	590-552-72000	59.04	
		Disability/Life/AD&D Ins	590-553-72000	0.08	
		Disability/Life/AD&D Ins	591-551-72000	53.61	
		Disability/Life/AD&D Ins	591-552-72000	140.27	
		Disability/Life/AD&D Ins	591-553-72000	2.38	
		Disability/Life/AD&D Ins	661-891-72000	17.76	
		Vnd: 0923 Invoice: 0150183-001 1 Aug24			382.17
		Vnd: 0923 Invoice: 0150183-001 1 Aug24			72.44
		Vnd: 0923 Invoice: 0150183-001 1 Aug24			40.87
		Vnd: 0923 Invoice: 0150183-001 1 Aug24			112.73
		Vnd: 0923 Invoice: 0150183-001 1 Aug24			196.26
		Vnd: 0923 Invoice: 0150183-001 1 Aug24			17.76
		Expected Check Run: 07/22/2024		822.23	822.23
06/30/2024	AP	USA Blue Book	Invoice: INV00406832 Ref#: 15922(Drum Lifter)		
AP Trx #: 26058		Supplies	590-552-72600	562.64	
		Vnd: 0189 Invoice: INV00406832	590-000-20200		562.64
		Expected Check Run: 07/22/2024		562.64	562.64
06/30/2024	AP	Van Buren County Central Dispatch	Invoice: 0000000622 Ref#: 15923(QB Modem 4/24/24-5/23/24 & 5/24/24-6/23		
AP Trx #: 26059		CONTRACTUAL IT	101-301-81910	264.18	
		Vnd: 1328 Invoice: 0000000622	101-000-20200		264.18
		Expected Check Run: 07/22/2024		264.18	264.18
07/17/2024	AP	VC3, Inc	Invoice: 157772 Ref#: 15924(Microsoft 365 Monthly Billing July 2024)		
AP Trx #: 26060		CONTRACTUAL IT	101-172-81910	84.00	
		Vnd: 1309 Invoice: 157772	101-000-20200		84.00
		Expected Check Run: 07/22/2024		84.00	84.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/19/2024	AP	VC3, Inc	Invoice: INV9589VC3 Ref#: 15943(*CA 7/8/24 Village Office Computers)		
AP Trx #: 26061		Capital Outlay	101-215-97000	4,778.00	4,778.00
		Vnd: 1309 Invoice: INV9589VC3	101-000-20200		
		Expected Check Run: 07/22/2024		4,778.00	4,778.00
07/17/2024	AP	Verizon Wireless	Invoice: 9967938783 Ref#: 15925(Data Charges 6/2/24-7/1/24)		
AP Trx #: 26062		Communication	591-552-85000	302.06	302.06
		Vnd: 1231 Invoice: 9967938783	591-000-20200		
		Expected Check Run: 07/22/2024		302.06	302.06
07/17/2024	AP	Verizon Wireless	Invoice: 9968569829 Ref#: 15926(Cell Phones-6/9/24-7/8/24)		
AP Trx #: 26063		Telephone	101-215-85300	43.81	43.81
		Telephone-Emergency	591-551-85300	44.69	44.69
		Telephone-Emergency	590-551-85300	255.26	255.26
		Vnd: 1231 Invoice: 9968569829	101-000-20200		
		Vnd: 1231 Invoice: 9968569829	591-000-20200		
		Vnd: 1231 Invoice: 9968569829	590-000-20200		
		Expected Check Run: 07/22/2024		343.76	343.76
07/17/2024	AP	Wyoming Asphalt Paving Co.	Invoice: 2024-328 Ref#: 15927(Road Patch Supplies)		
AP Trx #: 26064		Operating Supplies	202-463-72600	139.40	139.40
		Vnd: 1079 Invoice: 2024-328	202-000-20200		
		Expected Check Run: 07/22/2024		139.40	139.40
Cash/Payable Account Totals:					
		Accounts Payable	101-000-20200		20,580.10
		Accounts Payable	202-000-20200		1,609.98
		Accounts Payable	203-000-20200		3,644.32
		Accounts Payable	590-000-20200		16,229.02
		Accounts Payable	591-000-20200		28,753.38
		Accounts Payable	661-000-20200		1,545.86
		TOTAL INCREASE IN PAYABLE:		73,653.67	72,362.66

**VILLAGE OF MATTAWAN**  
**FINANCE COMMITTEE MEETING**

**July 10, 2024**

**MINUTES**

1. CALL TO ORDER 3:33 PM
2. ATTENDANCE Stuuut, Daniel, McLean  
OTHERS PRESENT: Manager McLean, Administrative Assistant Eve Holroyd
3. PUBLIC COMMENT ON ANY AGENDA ITEM *None*
4. OLD BUSINESS  
  
NONE
5. NEW BUSINESS
  - A. INVOICE FROM FORMER BUILDING INSPECTOR  
*Manager McLean and Administrative Assistant presented an invoice of the former Building Inspector, Inspectors % scale, and a spread sheet done by Eve who handles all permits. We believe there are some discrepancies in what amount that is owed. Committee is recommending 3-0 that we pay the \$9,379.53, ask for supporting documentation from the former Building Inspector for the rest and send him a copy of the Inspectors % fee scale. He may also request to meet with the Finance Committee if he does not agree*
6. COMMENTS FROM VISITORS *None*
7. COMMENTS FROM MEMBERS *None*
8. ADJOURNMENT @ 4:04 PM



**MINUTES**

1. CALL TO ORDER AT 3:31 PM
2. ATTENDANCE Daniel, Smith, Stuu  
Others present: Manager McLean, Superintendent Anthony, Administrative Assistant Jolie Storm-Artis
3. COMMENTS FROM VISITORS ON ANY AGENDA ITEM **None**
4. OLD BUSINESS **None**
5. NEW BUSINESS
  - A. MATTAWAN CHIROPRACTIC WATER/SEWER BILL RELIEF REQUEST-  
*Committee is recommending 3-0 to grant relief in sewer for an amount of \$445.40*
  - B. DAVID BALLINGER WATER/SEWER BILL RELIEF REQUEST+*Committee is recommending 3-0 to approve the relief in sewer for an amount of \$55.96 for June and \$78.59 for upcoming July bill.*
  - C. BIRD DOG DUMPSTER PLACEMENT-*Item tabled until Engineer Woodhams can locate the draft plan for this.*

Committee would like Council to discuss the vacant lots on Front that the Village owns and the possibility of an RFP going out to local realtors
6. COMMENTS FROM VISITORS **None**
7. COMMENTS FROM MEMBERS **None**
8. ADJOURN @ **3:52 PM**



# *Mattawan Police Department*

24221 Front Avenue  
Mattawan, Michigan 49071  
Phone: (269) 668-3661 Fax: (269) 668-7057  
Email: [police@mattawanmi.com](mailto:police@mattawanmi.com)  
Jeremy S. Mansfield, Chief of Police

---

## **MONTHLY ACTIVITIES FOR JUNE**

**Monthly complaint count: 92**

**Patrol Initiated complaints: 16**

**Activities;**

**Business Checks: 13    Community Relations: 3    Field Contacts: 2    Foot Patrol: 0**

**Traffic Stop Count: 52**

**Citation Count: 42**

**Offense Count: 60**

### **CHIEF'S REPORT**

- We once again had the honor of representing our community at the Mattawan Little League Jamboree.
- Multiple meetings with county, state and municipal partners. DDA, Council, Chief's Association, MCOLES, etc.
- Continuing review of departmental policies and procedures.
- Met with representatives from Wayne State University who are working with Van Buren Community Mental Health. They are working on a Crisis Intervention Team to aid law enforcement.
- Attended a preparedness exercise at Charles River Laboratories.
- Working on completing interviews, the extensive requirements for background investigations, police academy enrollments and MCOLES requirements.
- On going communication with partners and research into new CJIS/LEIN requirements requiring encryption standards for all our radios.
- Reported Use of Force statistics to FBI database for the previous month.

# Mattawan PD Offense Summary

Occurred 6/1/2024 - 6/30/2024

Offense	Total Offenses
1313 - 13001 - Assault and Battery/Simple Assault	1
1384 - 13003 - Computer/Internet Used for Harassment, Threats	1
1399 - 13002 - Assault (Other)	2
171 - Anti-Noise Ordinance	1
186 - Inoperable Vehicle Ordinance	5
202 - Drug Paraphernalia Ordinance	1
2699 - 26001 - Fraud (Other)	1
2902 - 29000 - Damage to Property - Private Property	1
4103 - 41002 - Liquor Violation - Transport (Open Container, etc.)	1
4803 - 48000 - Making False Report	1
5005 - 50000 - Contempt of Court	2
5012 - 50000 - Probation Violation	1
5312 - 53001 - Disturbing the Peace	1
5560 - 55000 - Dog Law Violations	1
5707 - 57001 - Trespass (Other)	1
7201 - Animal Cruelty - Simple/Gross Neglect	2
8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)	1
8271 - 54003 - Traffic - No Operators License	2
8277 - 54003 - Traffic - Registration Law Violations	5
8281 - 54003 - Traffic - No Operators/Chauffers License on Person	1
8282 - 54003 - No Insurance	7
8905 - 54003 - Other Unauthorized Transportation	1
9270 - 92005 - Civil Infraction - Illegal Possession of Alcoholic Liquor	1
9905 - 94001 - Alarm Activations	1
9906 - 94001 - Motorist Assist	1
9910 - 93001 - Traffic, Non-Criminal - Accident	4
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	1
9939 - 98002 - Inspections/Investigations - Vehicle/VIN/School Bus	1
9941 - 98004 - Inspections/Investigations - Other Inspections	1
9942 - 98006 - Inspections/Investigations - Family Trouble	2
9943 - 98007 - Inspections/Investigations - Suspicious Situations	2
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	1
9946 - 99001 - Miscellaneous - Suicide	2
9947 - 99002 - Miscellaneous - Natural Death	1
9953 - 99008 - Miscellaneous - General Assistance	22

# Mattawan PD Offense Summary

Occurred 6/1/2024 - 6/30/2024

Offense	Total Offenses
9954 - 99008 - Miscellaneous - Assist to Fire Department	1
9955 - 99008 - Miscellaneous - Assist to EMS	6
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	3
<b>Total</b>	<b>90</b>

# Report By Violation

From 6/1/2024 12:00:00 AM to 6/30/2024 12:00:00 AM

<b>Violation Code</b>	<b>Description</b>	<b>Count</b>
257.255	EXPIRED REG. LESS THAN 6 MONTH-CIVIL INFRACTION	1
257.628	LIMITED ACCESS SPEED 1-5 OVER	1
257.602B	OPERATE WHILE HOLDING/USING MOBILE ELECTRONIC DEVICE	1
257.642(1)	IMPROPER LANE USE	1
257.628	SPEEDING 6-10 OVER	1
257.628	SPEEDING 1-5 OVER LIMIT	19
257.255	EXPIRED REG. OVER 6 MONTHS- CIVIL INFRACTION	2
257.904A	DROVE WHILE NOT LICENSED (IN AND OUT OF STATE)	2
257.255	NO PLATE ON VEHICLE	2
500.3101	NO INSURANCE	7
257.627(1)	VIOLATION OF BASIC SPEED LAW	1
257.328(1)	NO PROOF OF INSURANCE- CAR	2
257.649(6)	DISOBEY STOP SIGN	8

\* Results do not include warnings or voided tickets.

7/19/2024 9:02:31 AM

Page 1 of 1

# Memorandum

**To:** Village Council  
**CC:** Manager McLean  
**From:** Superintendent Anthony  
**Date:** 7/9/2024  
**Re:** Kayla Ranger-Dean Water Bill (55475 Main Street)

---

The water usage for 55475 Main Street was as follows:

March total usage of 1,970  
April total usage of 1,711  
May total usage of 49,749  
June total usage of 2,351

For March, April and June the total average is 2,011.

If we subtract May usage of 49,749 minus the average for the other three months comes out to 47,738 gallons.

47.738 usage divided by 1,000 gallons  
\$9.33 sewer charge at the time.

Credit of \$445.40.

*for Sewer*

# Memorandum

**To:** Village Council  
**CC:** Manager McLean  
**From:** Superintendent Anthony  
**Date:** 7/9/2024  
**Re:** Dave Ballinger (52198 Rue Abbe)

---

The water usage for 52198 Rue Abbe was as follows:

March total usage of 735  
April total usage of 585  
May total usage of 944  
June total usage of 7,735  
July total usage to date of 10,160

Average for March, April and May the total average is 1,737.

If we subtract June usage of 7,735 minus the average for the other three months comes out to 5,998 gallons.

If we subtract July usage of 10,160 minus the average for the other three months comes out to 8,423 gallons.

5,998 usage divided by 1,000 gallons  
\$9.33 sewer charge.

Credit of \$55.96

8,423 usage divided by 1,000 gallons  
\$9.33 sewer charge.

Credit of \$78.59

*for sewer*

# RON VERLERS INVOICE

PERMIT #	PERMIT DATE	EXPIRES	C of O #	C of O Date	Address	Category	Applicant Name	Armt Billied	90%	Armt Due	Notes	% of Work Complete
PB21-0031	4/25/21	10/22/21			22824 60th Ave	Pole Barn	Wood Side Construction	\$600.00	\$540.00	\$459.00	Inspections thru Framing	85%
PB22-0072	11/21/22	5/20/23			25480 Front Ave	Res. Add/Alter/Repair	Nathan Pittenger	\$100.00	\$90.00	\$90.00	Renewed 6/8/23 - PB23-0035	100%
PB22-0078	11/21/22	5/20/23			58247 Nerten St - Lot 20	Res. Single-Family	Allen Edwin Homes	\$723.00	\$657.00	\$0.00	Cancel Permit	0%
PB22-0098	11/21/22	5/20/23			57661 Webster St	Demolition	Ryon & Jenny Mott	\$75.00	\$67.50	\$67.50	Done, never billed	100%
PB23-0001	3/9/23	9/5/23			25241 Escort Ave	Demolition, Barn, Concrete-Farms	Westview Capital	\$75.00	\$67.50	\$67.50	Done, never billed	100%
PB23-0002	9/29/23	3/27/24			22594 Concord Ave	Demolition, Remove screened porch	Klein, John & Sandra	\$75.00	\$67.50	\$67.50	Done, never billed	100%
PB23-0003	9/29/23	3/27/24			52187 25th St	Demolition, Residence & Garage	Moti-Land, Inc.	\$75.00	\$67.50	\$67.50	Done, never billed	100%
PB23-0004	12/16/23	6/3/24			25490 Front Ave	Res. Add/Alter/Repair	Matthew Richmond	\$65.00	\$58.50	\$58.50	Renewal of PB22-0072	100%
PB23-0035	6/8/23	12/15/23			57599 Hamilton Dr	Reroof	Advantage Roofing & Exteriors	\$0.00	\$0.00	\$0.00	Done, No Charge	0%
PB23-0054	9/18/23	3/16/24			58956 Interlaken St, Lot 36	Res. Single Family	Allen Edwin Homes	\$693.00	\$623.70	\$623.70	Done, CofO issued	100%
PB23-0056	9/18/23	3/16/24	OF24-0022		58920 Interlaken St, Lot 37	Res. Single Family	Allen Edwin Homes	\$730.00	\$657.00	\$657.00	Done, CofO issued	100%
PB23-0059	10/6/23	4/3/24	OF24-0023		58376 Blue Stem Circle, Lot 115	Deck	Barry Fate	\$125.00	\$112.50	\$95.63	Done, Need Final Inspection & C of O	85%
PB23-0060	10/26/23	4/23/24			24934 E Point Dr	Reroof	Irish Roofing & Exteriors	\$0.00	\$0.00	\$0.00	No Charge	0%
PB23-0062	10/31/24	4/29/25			58884 Interlaken Dr, Lot 38	Res. Single Family	Allen Edwin Homes	\$727.00	\$654.30	\$425.30	Inspections thru Foundation	65%
PB23-0063	11/3/23	5/1/24			24385 Fourth St	Deck	Adaptive Property Solutions	\$125.00	\$112.50	\$95.63	Done, Need Final Inspection & C of O	85%
PB23-0064	11/8/23	5/6/24			58735 Interlaken Dr, Lot 66	Res. Single Family	Allen Edwin Homes	\$728.00	\$655.20	\$425.88	Inspections thru Foundation	65%
PB23-0068	11/22/23	5/20/24			59121 Cascade St, Lot 75	Res. Single Family	Allen Edwin Homes	\$780.00	\$702.00	\$596.70	Inspections thru Framing	85%
PB23-0069	11/22/23	5/20/24			59155 Cascade St, Lot 76	Res. Single Family	Allen Edwin Homes	\$693.00	\$623.70	\$623.70	Done, CofO issued	100%
PB23-0070	11/22/23	5/20/24	OF24-0024		58796 Interlaken St, Lot 40	Res. Single Family	Allen Edwin Homes	\$728.00	\$655.20	\$425.88	Inspections thru Foundation	65%
PB23-0071	12/12/23	6/9/24			54956 Root Road	Demolition	Ruzick, James	\$75.00	\$67.50	\$67.50	Done in February 2024, never billed	100%
PB24-0001	2/9/24	8/7/24			58947 Interlaken St, Lot 70	Res. Single Family	Allen Edwin Homes	\$885.00	\$796.50	\$677.03	Inspections thru Framing	85%
PB24-0001	1/4/24	7/2/24			59009 Interlaken St, Lot 71	Res. Single Family	Allen Edwin Homes	\$780.00	\$702.00	\$596.70	Done, Need Final Inspection & C of O	85%
PB24-0002	1/4/24	7/2/24			59051 Interlaken St, Lot 72	Res. Single Family	Allen Edwin Homes	\$850.00	\$765.00	\$650.25	Done, Need Final Inspection & C of O	85%
PB24-0004	1/25/24	7/23/24			58889 Interlaken St, Lot 69	Res. Single Family	Allen Edwin Homes	\$967.00	\$870.30	\$665.70	Inspections thru Foundation	65%
PB24-0005	2/5/24	8/3/24			58840 Interlaken St, Lot 39	Res. Single Family	Allen Edwin Homes	\$867.00	\$780.30	\$507.20	Inspections thru Foundation	65%
PB24-0006	2/27/24	8/25/24			57650 Hamilton Dr	Res. Add/Alter/Repair	Nathan Pittenger	\$200.00	\$180.00	\$153.00	Inspections thru Framing	85%
PB24-0007	2/27/24	8/25/24			58255 Cascade St, Lot 77	Res. Single Family	Allen Edwin Homes	\$727.00	\$654.30	\$425.30	Inspections thru Foundation	65%
PB24-0009	3/8/24	9/4/24			58687 Interlaken St, Lot 65	Res. Single Family	Allen Edwin Homes	\$770.00	\$702.00	\$456.30	Inspections thru Foundation	65%
PB24-0010	3/19/24	9/4/24			25394 Front Ave	Res. Add/Alter/Repair	JCS Construction	\$125.00	\$112.50	\$95.63	Inspections thru Framing	85%
PB24-0011	3/19/24	9/15/24			58105 Interlaken St, Lot 55	Res. Single Family	Allen Edwin Homes	\$1,021.00	\$918.90	\$597.29	Inspections thru Foundation	65%
PB24-0012	3/19/24	9/15/24			58835 Interlaken St, Lot 68	Res. Single Family	Allen Edwin Homes	\$728.00	\$655.20	\$425.88	Inspections thru Foundation	65%
PB24-0013	3/19/24	9/15/24			57573 Webster - Parcel E	Res. Add/Alter/Repair	Tighten Builders	\$300.00	\$270.00	\$229.50	Inspections thru Framing	85%
PB24-0014	3/19/24	9/15/24			55455 N Point Dr	Detached Garage	Clodetter, Gayle	\$125.00	\$112.50	\$95.63	Done, Need Final Inspection & C of O	85%
PB24-0015	3/22/24	9/18/24			56294 Murray St	Res. Single Family	Mattawan Venture, LLC	\$374.00	\$336.60	\$0.00	Cancel Permit per Village of Mattawan	0%
PB24-0016	3/22/24	9/18/24			24878 25th St	Commercial - Pool House	Driven Design	\$240.00	\$216.00	\$86.40	Not started yet	40%
PB24-0017	4/2/24	9/29/24			24878 25th St	In Ground Pool	Acme Pool Construction	\$250.00	\$225.00	\$146.25	Inspections thru Foundation	65%
PB24-0018	4/2/24	9/29/24			58591 Interlaken, Lot 63	Res. Single Family	Allen Edwin Homes	\$693.00	\$623.70	\$405.41	Inspections thru Foundation	65%
PB24-0019	4/2/24	9/29/24			58654 Interlaken Rd, Lot 43	Res. Single Family	Allen Edwin Homes	\$823.00	\$740.70	\$481.46	Inspections thru Foundation	65%
PB24-0020	4/18/24	10/15/24			58285 Interlaken Rd, Lot 58	Res. Single Family	Allen Edwin Homes	\$727.00	\$654.30	\$425.30	Inspections thru Foundation	65%
PB24-0021	4/18/24	10/15/24			58541 Interlaken Rd, Lot 62	Res. Single Family	Allen Edwin Homes	\$727.00	\$654.30	\$425.30	Inspections thru Foundation	65%
PB24-0022	4/18/24	10/15/24			58101 Interlaken Rd, Lot 54	Res. Single Family	Allen Edwin Homes	\$780.00	\$702.00	\$456.30	Inspections thru Foundation	65%
PB24-0023	4/19/24	10/16/24			58375 Interlaken Rd, Lot 59	Res. Single Family	Allen Edwin Homes	\$662.00	\$595.80	\$387.27	Inspections thru Foundation	65%
PB24-0024	4/19/24	10/16/24			54722 Root Rd	Res. Single Family	Allen Edwin Homes	\$769.00	\$692.10	\$449.87	Inspections thru Foundation	65%
PB24-0025	4/29/24	10/26/24			59512 Silvergrass Dr, Lot 82	Res. Add/Alter/Repair - Basement	Fawn Meadow, LLC	\$380.00	\$342.00	\$222.30	Inspections thru Foundation	65%
PB24-0026	4/29/24	10/26/24			58435 Interlaken St, Lot 60	Res. Single Family	Mills Design and Mgmt	\$243.00	\$218.70	\$185.90	Inspections thru Framing	85%
PB24-0027	5/3/24	10/30/24			59236 Cascade St, Lot 78	Res. Single Family	Allen Edwin Homes	\$728.00	\$655.20	\$425.88	Inspections thru Foundation	65%
PB24-0028	5/3/24	10/30/24			58639 Interlaken St, Lot 64	Res. Single Family	Allen Edwin Homes	\$969.00	\$872.10	\$348.84	Not started yet	40%
PB24-0029	5/3/24	10/30/24			58372 Interlaken St, Lot 49	Res. Single Family	Allen Edwin Homes	\$645.00	\$580.50	\$377.33	Inspections thru Foundation	65%
PB24-0030	5/3/24	10/30/24			58104 Interlaken St, Lot 53	Res. Single Family	Allen Edwin Homes	\$814.00	\$732.60	\$293.04	Not started yet	40%
PB24-0032	5/8/24	11/4/24			58239 Interlaken St, Lot 57	Res. Single Family	Allen Edwin Homes	\$780.00	\$702.00	\$280.80	Not started yet	40%
PB24-0033	5/21/24	11/17/24						\$987.00	\$888.30	\$355.32	Not started yet	40%

PAID 12/11/23



PERMIT #	PERMIT DATE	EXPIRES	C of O #	C of O Date	Address	Category	Applicant Name	Amt Billed	90%	Amt Due	Notes	% of Work Complete
PB24-0035	5/21/24	11/17/24			58185 Interlaken St, Lot 56	Res. Single Family	Allen Edwin Homes	\$860.00	\$774.00	\$309.60	Not started yet	40%
PB24-0036	5/21/24	11/17/24			58532 Interlaken St, Lot 46	Res. Single Family	Allen Edwin Homes	\$728.00	\$655.20	\$425.88	Inspections thru Foundation	65%
PB24-0037	5/29/24	11/25/24			59482 Silvergrass Dr	In Ground Pool	Louwaert, Michael	\$128.00	\$115.20	\$46.08	Not started yet	40%
PB24-0038	5/29/24	11/25/24			58606 Interlaken St, Lot 44	Res. Single Family	Allen Edwin Homes	\$727.00	\$654.30	\$261.72	Not started yet	40%
PB24-0039	5/29/24	11/25/24			58560 Interlaken St, Lot 45	Res. Single Family	Allen Edwin Homes	\$745.00	\$670.50	\$268.20	Not started yet	40%
PB24-0040	5/29/24	11/25/24			57573 Webster - Parcel E	Detached Garage	American Steel Carports, Inc.	\$375.00	\$337.50	\$286.88	Inspections thru Framing	85%
PB24-0041	5/31/24	11/27/24			58274 Interlaken St, Lot 50	Res. Single Family	Allen Edwin Homes	\$780.00	\$702.00	\$280.80	Not started yet	40%
PB24-0042	6/3/24	11/30/24			24208 Front Ave	Commercial - Rental Office Space	Chipouras, Molly	\$300.00	\$270.00	\$229.50	Ready for C of O - Final Inspection Complete	85%
PB24-0043	6/11/24	12/8/24			59207 Ravenna Dr	Deck	Boek, Elisabeth	\$125.00	\$112.50	\$45.00	Not started yet	40%
PB24-0044	6/11/24	12/8/24			58416 Interlaken St, Lot 48	Res. Single Family	Allen Edwin Homes	\$745.00	\$670.50	\$268.20	Not started yet	40%
PB24-0045	6/11/24	12/8/24			58464 Interlaken St, Lot 47	Res. Single Family	Allen Edwin Homes	\$727.00	\$654.30	\$261.72	Not started yet	40%
										\$18,826.29		

RON VERLEGER - BUILDING INSPECTOR, VILLAGE OF MATTAWAN

PERMIT #	PERMIT DATE	EXPIRES	C of O #	C of O Date	Address	Category	Applicant Name	Amt Billed	90% Due
PD23-0002	9/12/23	3/10/24	OF23-0096	11/8/23	25311 Front Ave - Lot A	Demolition	Westview Capital LLC	\$75.00	\$67.50
PB23-0022	5/4/23	10/31/23	OF23-0098	11/8/23	52514 N Point Dr	Deck & Porch	Wood Side Construction	\$200.00	\$180.00
PB23-0023	5/4/23	10/31/23	OF23-0099	11/8/23	52049 Timmer Ln	Detached Garage	Cindy K. Canner	\$125.00	\$112.50
PB23-0037	6/23/23	12/20/23	OF23-0100	11/8/23	25547 Forest Lane - Lot 144	Deck	Marla Benz-Weeden	\$125.00	\$112.50
PB23-0038	6/23/23	12/20/23	OF23-0102	11/8/23	58802 Blue Stem Circle - Lot 107	Deck	Michael Goodrich	\$125.00	\$112.50
PB23-0016	3/30/23	9/26/23	OF23-0103	11/22/23	24115 Crescent	Res. Multi-Family	Nieuwenhuis Builders, LLC	\$478.60	\$430.74
PB23-0014	3/30/23	9/26/23	OF23-0104	11/22/23	24109 Crescent	Res. Multi-Family	Nieuwenhuis Builders, LLC	\$478.60	\$430.74
PB23-0013	3/30/23	9/26/23	OF23-0105	11/22/23	24103 Crescent	Res. Multi-Family	Nieuwenhuis Builders, LLC	\$478.60	\$430.74
PB23-0012	3/30/23	9/26/23	OF23-0106	11/22/23	24097 Crescent	Res. Multi-Family	Nieuwenhuis Builders, LLC	\$478.60	\$430.74

Invoice Date 12/8/23

\$2,307.96

**RECEIVED**  
 DEC 08 2023  
 BY: JA 1340  
 101-300-80200

**PAID**  
 DEC 11 2023  
 BY: CK# 38482

**POSTED**  
 12/11/23 JA

*Ronald Verleger*  
 12/8/23

11/11/23  
 11/11/23

RON VERLEGER - BUILDING INSPECTOR, VILLAGE OF MATTAWAN

PERMIT #	PERMIT DATE	EXPIRES	C of O #	C of O Date	Address	Category	Applicant Name	Amt Billed	90% Due
PB23-0028	5/15/23	11/11/23	OF23-0107	12/12/23	24933 E Point Dr	Reroof	Advantage Roofing & Exteriors	\$0.00	\$0.00
PB23-0020	4/16/23	10/13/23	OF23-0108	12/15/23	58750 Norton St	Residential	Allen Edwin	\$871.00	\$783.90
PB23-0043	7/13/23	1/9/24	OF23-0109	12/15/23	58127 Norton St	Residential	Allen Edwin	\$702.00	\$631.80
<del>PB23-0047</del>	<del>7/14/23</del>	<del>1/10/24</del>	<del>OF23-0110</del>	<del>12/15/23</del>	<del>58217 Norton St</del>	<del>Residential</del>	<del>Allen Edwin</del>	<del>\$773.00</del>	<del>\$695.70</del>
PB23-0042	7/13/23	1/9/24	OF23-0111	12/21/23	58083 Norton St	Residential	Allen Edwin	\$773.00	\$695.70
PB23-0046	7/14/23	1/10/24	OF23-0112	12/21/23	58173 Norton St	Residential	Allen Edwin	\$727.00	\$654.30

Invoice Date 1/5/23

101-380-80200

**RECEIVED**  
 JAN 05 2024  
 BY: *JA* 1340

**POSTED**  
 1/5/24 *JA*

**PAID**  
 JAN 08 2024  
 BY: *JA* C#138585

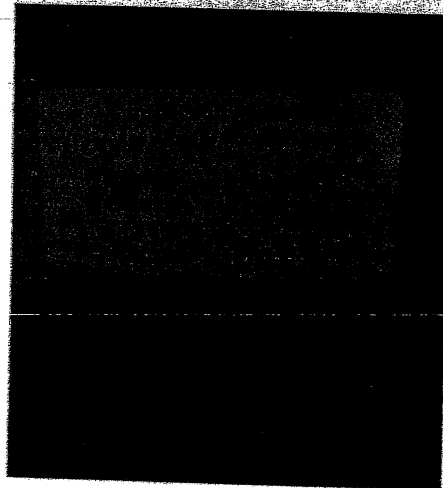
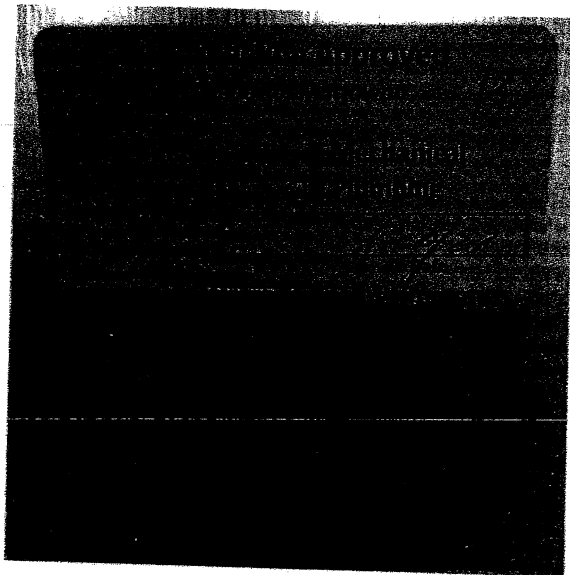
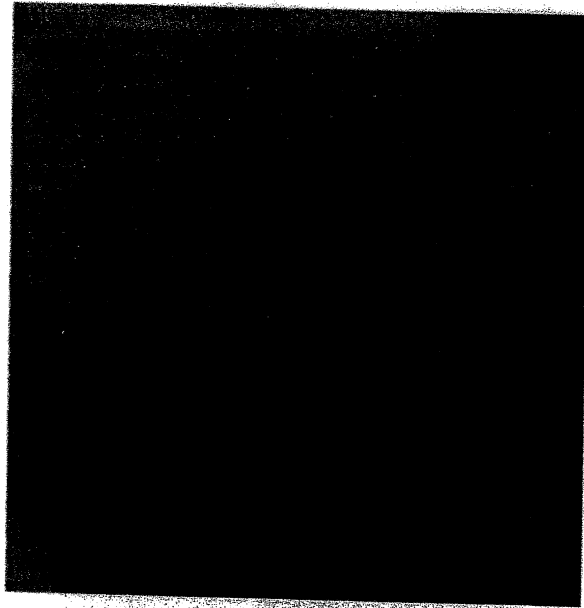
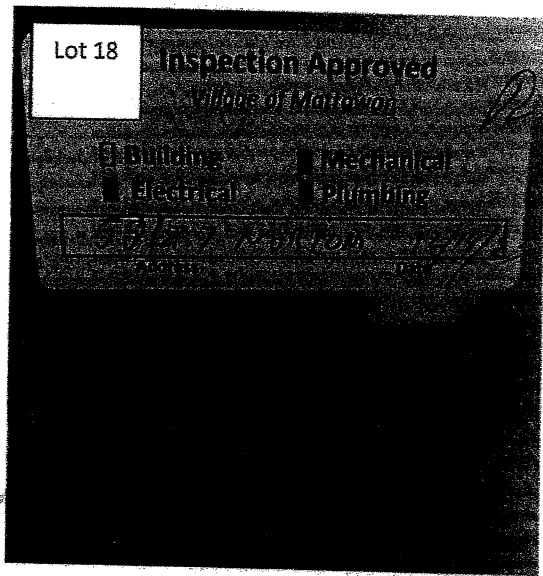
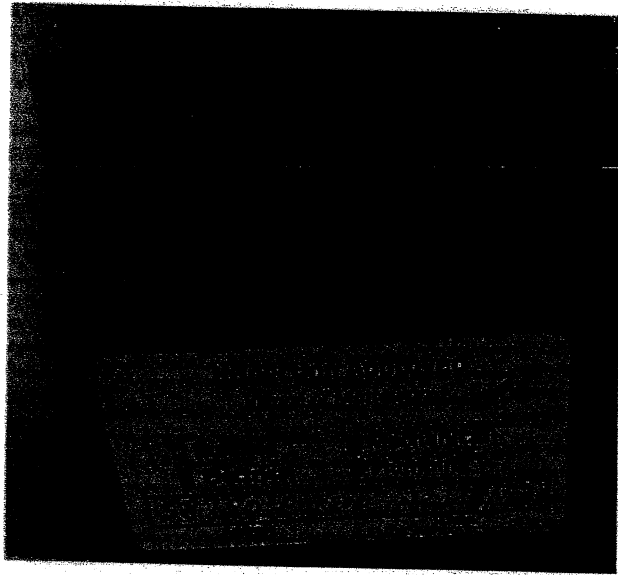
*Ronald Verleger*  
 1/5/24

*1/5/24 - Ron is bringing Pies / Back up for invoice by Mon 1/8/24.*

Village of Mattawan  
Invoice 1/5/24

Supporting photographs

58750 Norton St  
58127 Norton St  
58217 Norton St  
58083 Norton St  
58173 Norton St



Property Address: \_\_\_\_\_

Inspection Date: \_\_\_\_\_

ITEM	% OF TOTAL	CUMULATIVE %
Excavation	2	2
Forms set	2	4
Foundation and/or blocks	8	12
Basement floor	2.5	14.5
Joists set	2	16.5
Subfloor	2	18.5
Framed	7	25.5
Sheathed	5	30.5
Roof shingled	4	34.5
Windows set	4	38.5
Siding on	5	43.5
Heating installed	6	49.5
Plumbing roughed in	6	55.5
Wiring roughed in	3	58.5
Insulated	2.5	61
Walls roughed in	2	63
Walls finished	5	68
Interior trim & cabinets	6	74
Doors hung	2	76
Wiring finished	3	79
Plumbing fixtures in	3	82
Floors finished	5	87
Finish hardware	1	88
Interior decorating	2	90
Outside painting	3	93
Water & sewer connected	2	95
Exterior concrete work	2	97



# Memorandum

**To:** Village Council  
**CC:** Administrator McLean  
**From:** Superintendent Anthony  
**Date:** 7/17/2024  
**Re:** Crack Fill

---

I sent out 4 bids for crack fill for West McGillen, Main from City Center to 60<sup>th</sup>, 60<sup>th</sup> east of Main to limits, Silvergrass and McGillen Crossing. We received two bids back.

Arnt Asphalt	\$9,600
Asphalt Restoration	\$9,004.20

I would like to add Albert, Front east of Main, Morril, Webster, Ryan and Kinne.

We budgeted \$20,000 for this project.

The follow up on this memo for Albert, Front east of Main, Morril, Webster, Ryan and Kinne.

\$8,204.40

Total \$17,208.60

# Memorandum

---

**To:** Village Council  
**CC:** Administrator McLean  
**From:** Superintendent Anthony  
**Date:** 7/17/2024  
**Re:** Closed Session for Personnel

---

I would like to have a closed session to talk about adding a potential employee to the DPW department.

Parcel No. \_\_\_\_\_

Property Address: \_\_\_\_\_

Inspection Date: \_\_\_\_\_

ITEM	% OF TOTAL	CUMULATIVE %
Excavation	2	2
Forms set	2	4
Foundation and/or blocks	8	12
Basement floor	2.5	14.5
Joists set	2	16.5
Subfloor	2	18.5
Framed	7	25.5
Sheathed	5	30.5
Roof shingled	4	34.5
Windows set	4	38.5
Siding on	5	43.5
Heating installed	6	49.5
Plumbing roughed in	6	55.5
Wiring roughed in	3	58.5
Insulated	2.5	61
Walls roughed in	2	63
Walls finished	5	68
Interior trim & cabinets	6	74
Doors hung	2	76
Wiring finished	3	79
Plumbing fixtures in	3	82
Floors finished	5	87
Finish hardware	1	88
Interior decorating	1	89
Outside painting	1	90
Water & sewer connected	1	91
Exterior concrete work	1	92



# ROUNDELERS INVOICE

PERMIT #	PERMIT DATE	EXPIRES	C of O #	C of O Date	Address	Category	Applicant Name	Amt Billed	90%	Amt Due	Notes	% of Work Complete
PB21-0031	4/25/21	10/22/21			22824 60th Ave	Pole Barn	Wood Side Construction	\$600.00	\$540.00	\$459.00	Inspections thru Framing	85%
PB22-0072	11/21/22	5/20/23			25490 Front Ave	Res. Add/Alter/Repair	Nathan Pittenger	\$100.00	\$90.00	\$90.00	Renewed 6/8/23 - PB23-0035	100%
PB23-0078	4/28/22	6/26/23			58277 Nerten St - Lot 20	Res. Single-Family	Allen Edwin Homes	\$73.00	\$65.70	\$0.00	Cancel Permit - PD23-0147 \$195.70	-0%
PD23-0001	3/9/23	9/5/23		9/19/23	57661 Webster St	Demolition	Ryon & Jenny Mott	\$75.00	\$67.50	\$67.50	Done, never billed	100%
PB23-0062	9/19/23	3/7/24		9/23/23	28344 Escot Ave	Demolition, Barn, Concord Farms	Westview Capital	\$75.00	\$67.50	\$67.50	Done, never billed	100%
PB23-0003	9/29/23	3/27/24		10/30/23	22594 Concord Ave	Demolition, Remove screened porch	Klein, John & Sandra	\$75.00	\$67.50	\$67.50	Done, never billed	100%
PD23-0004	12/6/23	6/3/24		12/20/23	52187 25th St	Demolition, Residence & Garage	Moli-Land, Inc.	\$75.00	\$67.50	\$67.50	Done, never billed	100%
PB23-0035	6/8/23	12/5/23			25490 Front Ave	Res. Add/Alter/Repair	Matthew Richmond	\$65.00	\$58.50	\$58.50	Renewal of PB22-0072	100%
PB23-0054	9/18/23	3/16/24			57599 Hamilton Dr	Reroof	Advantage Roofing & Exteriors	\$0.00	\$0.00	\$0.00	Done, No Charge	0%
PB23-0056	9/18/23	3/16/24	OF24-0022	6/11/24	58956 Interlaken St, Lot 36	Res. Single Family	Allen Edwin Homes	\$693.00	\$623.70	\$623.70	Done, CofO issued	100%
PB23-0059	10/6/23	4/3/24	OF24-0023	6/11/24	58920 Interlaken St, Lot 37	Res. Single Family	Allen Edwin Homes	\$730.00	\$657.00	\$657.00	Done, CofO issued	100%
PB23-0060	10/26/23	4/23/24			58376 Blue Stern Circle, Lot 115	Deck	Barry Fate	\$125.00	\$112.50	\$112.50	Done, Need Final Inspection & C of O	85%
PB23-0062	10/31/24	4/29/25			24934 E Point Dr	Reroof	Irish Roofing & Exteriors	\$0.00	\$0.00	\$0.00	No Charge	0%
PB23-0063	11/3/23	5/1/24			58884 Interlaken Dr, Lot 38	Res. Single Family	Allen Edwin Homes	\$727.00	\$654.30	\$654.30	Inspections thru Foundation	65%
PB23-0064	11/8/23	5/6/24			24385 Fourth St	Deck	Adaptive Property Solutions	\$125.00	\$112.50	\$112.50	Done, Need Final Inspection & C of O	85%
PB23-0068	11/22/23	5/20/24			58735 Interlaken Dr, Lot 66	Res. Single Family	Allen Edwin Homes	\$728.00	\$655.20	\$655.20	Inspections thru Foundation	65%
PB23-0069	11/22/23	5/20/24			59121 Cascade St, Lot 75	Res. Single Family	Allen Edwin Homes	\$780.00	\$702.00	\$702.00	Inspections thru Framing	85%
PB23-0070	11/22/23	5/20/24	OF24-0024	6/11/24	59155 Cascade St, Lot 76	Res. Single Family	Allen Edwin Homes	\$693.00	\$623.70	\$623.70	Done, CofO issued	100%
PB23-0071	12/12/23	6/9/24			58796 Interlaken St, Lot 40	Res. Single Family	Allen Edwin Homes	\$728.00	\$655.20	\$655.20	Inspections thru Foundation	65%
PD24-0001	2/9/24	8/7/24			54956 Root Road	Demolition	Ruzick, James	\$75.00	\$67.50	\$67.50	Done in February 2024, never billed	100%
PB24-0001	1/4/24	7/2/24			58947 Interlaken St, Lot 70	Res. Single Family	Allen Edwin Homes	\$885.00	\$796.50	\$796.50	Inspections thru Framing	85%
PB24-0002	1/4/24	7/2/24			59009 Interlaken St, Lot 71	Res. Single Family	Allen Edwin Homes	\$780.00	\$702.00	\$702.00	Done, Need Final Inspection & C of O	85%
PB24-0004	1/25/24	7/23/24			59031 Interlaken St, Lot 72	Res. Single Family	Allen Edwin Homes	\$850.00	\$765.00	\$765.00	Done, Need Final Inspection & C of O	85%
PB24-0005	2/5/24	8/3/24			58889 Interlaken St, Lot 69	Res. Single Family	Allen Edwin Homes	\$967.00	\$870.30	\$870.30	Inspections thru Foundation	65%
PB24-0006	2/27/24	8/25/24			58840 Interlaken St, Lot 39	Res. Single Family	Allen Edwin Homes	\$867.00	\$780.30	\$780.30	Inspections thru Foundation	65%
PB24-0007	2/27/24	8/25/24			57650 Hamilton Dr	Res. Add/Alter/Repair	Nathan Pittenger	\$200.00	\$180.00	\$180.00	Inspections thru Framing	85%
PB24-0009	3/8/24	9/4/24		5/21/24	58255 Cascade St, Lot 77	Res. Single Family	Allen Edwin Homes	\$727.00	\$654.30	\$654.30	Inspections thru Foundation	65%
PB24-0010	3/8/24	9/4/24			58687 Interlaken St, Lot 65	Res. Single Family	Allen Edwin Homes	\$780.00	\$702.00	\$702.00	Inspections thru Foundation	65%
PB24-0011	3/19/24	9/15/24			25394 Front Ave	Res. Add/Alter/Repair	JCS Construction	\$125.00	\$112.50	\$112.50	Inspections thru Framing	85%
PB24-0012	3/19/24	9/15/24			58105 Interlaken St, Lot 55	Res. Single Family	Allen Edwin Homes	\$1,021.00	\$918.90	\$918.90	Inspections thru Foundation	65%
PB24-0013	3/19/24	9/15/24			58835 Interlaken St, Lot 68	Res. Single Family	Allen Edwin Homes	\$728.00	\$655.20	\$655.20	Inspections thru Foundation	65%
PB24-0014	3/19/24	9/15/24			57573 Webster - Parcel E	Res. Add/Alter/Repair	Tighten Builders	\$300.00	\$270.00	\$270.00	Inspections thru Framing	85%
PB24-0015	3/22/24	9/18/24		5/24/24	58465 N Point Dr	Detached Garage	Clodeiter, Gayle	\$125.00	\$112.50	\$112.50	Done, Need Final Inspection & C of O	85%
PB24-0016	3/22/24	9/18/24			56294 Murray St	Res. Single Family	Mattawan Venture, LLC	\$374.00	\$336.60	\$336.60	Cancel Permit per Village of Mattawan	0%
PB24-0017	4/2/24	9/29/24			24878 25th St	Commercial - Pool House	Driven Design	\$240.00	\$216.00	\$216.00	Not started yet	40%
PB24-0018	4/2/24	9/29/24			24878 25th St	In Ground Pool	Acme Pool Construction	\$250.00	\$225.00	\$225.00	Inspections thru Foundation	65%
PB24-0019	4/2/24	9/29/24			58591 Interlaken, Lot 63	Res. Single Family	Allen Edwin Homes	\$693.00	\$623.70	\$623.70	Inspections thru Foundation	65%
PB24-0020	4/18/24	10/15/24			58654 Interlaken Rd, Lot 43	Res. Single Family	Allen Edwin Homes	\$823.00	\$740.70	\$740.70	Inspections thru Foundation	65%
PB24-0021	4/18/24	10/15/24			58285 Interlaken Rd, Lot 58	Res. Single Family	Allen Edwin Homes	\$727.00	\$654.30	\$654.30	Inspections thru Foundation	65%
PB24-0022	4/18/24	10/15/24			58541 Interlaken Rd, Lot 62	Res. Single Family	Allen Edwin Homes	\$727.00	\$654.30	\$654.30	Inspections thru Foundation	65%
PB24-0023	4/19/24	10/16/24			58101 Interlaken Rd, Lot 54	Res. Single Family	Allen Edwin Homes	\$780.00	\$702.00	\$702.00	Inspections thru Foundation	65%
PB24-0024	4/19/24	10/16/24			58375 Interlaken Rd, Lot 59	Res. Single Family	Allen Edwin Homes	\$662.00	\$595.80	\$595.80	Inspections thru Foundation	65%
PB24-0025	4/29/24	10/26/24			58493 Interlaken Rd, Lot 61	Res. Single Family	Allen Edwin Homes	\$769.00	\$692.10	\$692.10	Inspections thru Foundation	65%
PB24-0026	4/29/24	10/26/24			54722 Root Rd	Res. Single Family	Fawn Meadow, LLC	\$380.00	\$342.00	\$342.00	Inspections thru Foundation	65%
PB24-0027	5/3/24	10/30/24			59512 Silvergrass Dr, Lot 82	Res. Add/Alter/Repair - Basement	Mills Design and Mgmt	\$243.00	\$218.70	\$218.70	Inspections thru Framing	85%
PB24-0028	5/3/24	10/30/24			59435 Cascade St, Lot 60	Res. Single Family	Allen Edwin Homes	\$728.00	\$655.20	\$655.20	Inspections thru Foundation	65%
PB24-0029	5/3/24	10/30/24			58639 Interlaken St, Lot 64	Res. Single Family	Allen Edwin Homes	\$969.00	\$872.10	\$872.10	Not started yet	40%
PB24-0030	5/3/24	10/30/24			58639 Interlaken St, Lot 64	Res. Single Family	Allen Edwin Homes	\$645.00	\$580.50	\$580.50	Inspections thru Foundation	65%
PB24-0032	5/8/24	11/4/24			58372 Interlaken St, Lot 49	Res. Single Family	Allen Edwin Homes	\$814.00	\$732.60	\$732.60	Not started yet	40%
PB24-0033	5/21/24	11/17/24			58104 Interlaken St, Lot 53	Res. Single Family	Allen Edwin Homes	\$780.00	\$702.00	\$702.00	Not started yet	40%
PB24-0034	5/21/24	11/17/24			58239 Interlaken St, Lot 57	Res. Single Family	Allen Edwin Homes	\$987.00	\$888.30	\$888.30	Not started yet	40%

PERMIT #	PERMIT DATE	EXPIRES	C of O #	C of O Date	Address	Category	Applicant Name	Amt Billed	90%	Amt Due	Notes	% of Work Complete
PB24-0035	5/21/24	11/17/24			58185 Interlaken St, Lot 56	Res. Single Family	Allen Edwin Homes	\$860.00	\$774.00	\$309.60	Not started yet	40%
PB24-0036	5/21/24	11/17/24			58532 Interlaken St, Lot 46	Res. Single Family	Allen Edwin Homes	\$728.00	\$655.20	\$425.88	Inspections thru Foundation	65%
PB24-0037	5/29/24	11/25/24			59482 Silvergrass Dr	In Ground Pool	Louwaert, Michael	\$128.00	\$115.20	\$46.08	Not started yet	40%
PB24-0038	5/29/24	11/25/24			58606 Interlaken St, Lot 44	Res. Single Family	Allen Edwin Homes	\$727.00	\$654.30	\$261.72	Not started yet	40%
PB24-0039	5/29/24	11/25/24			58560 Interlaken St, Lot 45	Res. Single Family	Allen Edwin Homes	\$745.00	\$670.50	\$268.20	Not started yet	40%
PB24-0040	5/29/24	11/25/24			57573 Webster - Parcel E	Detached Garage	American Steel Carports, Inc.	\$375.00	\$337.50	\$286.88	Inspections thru Framing	85%
PB24-0041	5/31/24	11/27/24			58274 Interlaken St, Lot 50	Res. Single Family	Allen Edwin Homes	\$780.00	\$702.00	\$280.80	Not started yet	40%
PB24-0042	6/3/24	11/30/24			24208 Front Ave	Commercial - Rental Office Space	Chipouras, Molly	\$300.00	\$270.00	\$229.50	Ready for C of O - Final Inspection Complete	85%
PB24-0043	6/11/24	12/8/24			59207 Ravenna Dr	Deck	Bock, Elisabeth	\$125.00	\$112.50	\$45.00	Not started yet	40%
PB24-0044	6/11/24	12/8/24			58416 Interlaken St, Lot 48	Res. Single Family	Allen Edwin Homes	\$745.00	\$670.50	\$268.20	Not started yet	40%
PB24-0045	6/11/24	12/8/24			58464 Interlaken St, Lot 47	Res. Single Family	Allen Edwin Homes	\$727.00	\$654.30	\$261.72	Not started yet	40%
										\$18,826.29		

RON VERLEGER - BUILDING INSPECTOR, VILLAGE OF MATTAWAN

PERMIT #	PERMIT DATE	EXPIRES	C of O #	C of O Date	Address	Category	Applicant Name	Amt Billed	90% Due
PD23-0002	9/12/23	3/10/24	OF23-0096	11/8/23	25311 Front Ave - Lot A	Demolition	Westview Capital LLC	\$75.00	\$67.50
PB23-0022	5/4/23	10/31/23	OF23-0098	11/8/23	52514 N Point Dr	Deck & Porch	Wood Side Construction	\$200.00	\$180.00
PB23-0023	5/4/23	10/31/23	OF23-0099	11/8/23	52049 Timmer Ln	Detached Garage	Cindy K. Canner	\$125.00	\$112.50
PB23-0037	6/23/23	12/20/23	OF23-0100	11/8/23	25547 Forest Lane - Lot 144	Deck	Marla Benz-Weeden	\$125.00	\$112.50
PB23-0038	6/23/23	12/20/23	OF23-0102	11/8/23	58802 Blue Stem Circle - Lot 107	Deck	Michael Goodrich	\$125.00	\$112.50
PB23-0016	3/30/23	9/26/23	OF23-0103	11/22/23	24115 Crescent	Res. Multi-Family	Nieuwenhuis Builders, LLC	\$478.60	\$430.74
PB23-0014	3/30/23	9/26/23	OF23-0104	11/22/23	24109 Crescent	Res. Multi-Family	Nieuwenhuis Builders, LLC	\$478.60	\$430.74
PB23-0013	3/30/23	9/26/23	OF23-0105	11/22/23	24103 Crescent	Res. Multi-Family	Nieuwenhuis Builders, LLC	\$478.60	\$430.74
PB23-0012	3/30/23	9/26/23	OF23-0106	11/22/23	24097 Crescent	Res. Multi-Family	Nieuwenhuis Builders, LLC	\$478.60	\$430.74

Invoice Date 12/8/23

\$2,307.96

**RECEIVED**  
 DEC 08 2023  
 BY: WA 1340

**POSTED**  
 12/11/23

**PAID**  
 DEC 11 2023  
 BY: CK# 38482

*Ronald Verleger*  
 12/8/23

11/11/23  
 11/11/23

11/11/23  
 11/11/23

RON VERLEGER - BUILDING INSPECTOR, VILLAGE OF MATTAWAN

PERMIT #	PERMIT DATE	EXPIRES	C of O #	C of O Date	Address	Category	Applicant Name	Amt Billed	90% Due
PB23-0028	5/15/23	11/11/23	OF23-0107	12/12/23	24933 E Point Dr	Reroof	Advantage Roofing & Exteriors	\$0.00	\$0.00
PB23-0020	4/16/23	10/13/23	OF23-0108	12/15/23	58750 Norton St	Residential	Allen Edwin	\$871.00	\$783.90
PB23-0043	7/13/23	1/9/24	OF23-0109	12/15/23	58127 Norton St	Residential	Allen Edwin	\$702.00	\$631.80
PB23-0047	7/14/23	1/10/24	OF23-0110	12/15/23	58217 Norton St	Residential	Allen Edwin	\$773.00	\$695.70
PB23-0042	7/13/23	1/9/24	OF23-0111	12/21/23	58083 Norton St	Residential	Allen Edwin	\$773.00	\$695.70
PB23-0046	7/14/23	1/10/24	OF23-0112	12/21/23	58173 Norton St	Residential	Allen Edwin	\$727.00	\$654.30

Invoice Date 1/5/23

101-380-80200

**RECEIVED**  
 JAN 05 2024  
 BY: J.A. 1340

**POSTED**  
 1/5/24 J.A.

**PAID**  
 JAN 08 2024  
 BY: J.A. C#138585

*Ronald Verleger*  
 1/5/24

*1/5/24 - Ron is bringing Pies / Back up for invoice by Mon 1/8/24.*

Village of Mattawan  
Invoice 1/5/24

Supporting photographs

58750 Norton St  
58127 Norton St  
58217 Norton St  
58083 Norton St  
58173 Norton St

